

**Town of Hoosick
Regular Board Meeting
Monday January 13, 2025 7:00 pm**

Called to Order

Pledge of Allegiance

Roll Call: William Hanselman, Jerry McAuliffe, Jackie Houghton, Eric Sheffer, and Supervisor Mark Surdam.

Previous Meeting(s) Minutes- have been reviewed by the board and are available from the Town Clerk or www.townofhoosick.org .

Reports- Monthly Operating Statement, Abstract of Vouchers, and Revenues have been issued to the Town Board, Clerk, Highway Superintendent, Assessor and Recreation Supervisor.

Welcome/Public Comments- Open time to share thoughts, concerns, and announcements with the Board that are Town related. Please limit remarks to 3 minutes.

- Silvia Plasse- Silvia gave all the board members a letter regarding outdoor/nuisance burning.

Correspondence/Announcements

- **No Announcements for the month**

Town Clerk's Report

- **Monthly Report-**The Clerk's report for the month of December is as follows: \$2,018.83 and remitted to the Supervisor was \$1,679.58.
- **Facility Use-** Rensselaer County Soil & Water rink use April 13th through April 30th.

MOTION

Sheffer made a motion to approve the Rensselaer County Soil and Water rink use for April 13th-April 30th. Hanselman seconded the motion. All ayes carried.

Superintendent of Highway's Report

- **Report-** Highway Superintendent Hoag states that he has a rough draft of the 284 plan for 2025. He also informed the board that the new truck has arrived at Allegiance and is waiting to head to Zwacks. Highway Superintendent Hoag also stated that he had one truck down and is waiting for parts to come in.
 - **Caretakers Road Proposal for shared services with NYS Parks for partial paving-**Highway Superintendent Hoag spoke with NYS Parks and Recs to see if they would be interested in sharing the cost of paving and materials up to the Tory Hill Fort. This would go from the end of Caretakers Road along Cottrell Road up to the end of Tory Hill Fort.
 - **Cottrell Road Bridge-** Highway Superintendent Hoag states that we will need to make sure that we keep up with the time frame for the state to ensure that the bridge will be finished in time for the Battle Day anniversary.
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- **Streetlights-** confirmations have been sent to Town Clerk Cross for replacement of streetlights that are out along 22, 67, and throughout some of the Village streets.
- **Skating Rink-** Charlie and Evan have been coming in early in the morning to make sure ice is forming for skating. Owen Kelly and Tom Margiotta have been working on the ice during the day and evenings so that the ice will be ready to use for the weekend.

Assessor's Report

- **Report:** Tiffany's report has been submitted via email to the board and is on file in the Town Clerk's office.

Code Enforcement

- **Report-** Jared's report has been submitted via email to the board and is on file in the Town Clerk's office.

Town Historian

- **Report-** Rick was not available for the meeting.

Recreation

- **Skating Rink-**Ashley reported that on Saturday the rink had 96 skaters and on Sunday they had 321 Skaters. The rink gave out 47 hot chocolates on Saturday and 68 hot chocolates on Sunday. Ashley stated that she received \$75.30 in donations for Saturday and \$190 in donations for Sunday. She wanted to know if she should use some of the donation money to buy more hot chocolate. The board stated to use the money to buy more hot chocolate. Skate sharpening will be \$5. Ashley stated that the rink will be closed on January 20th and 29th. She also stated that the timer needs to be fixed for the lot lights. The hours that she intends to be open for now are Mondays and Thursdays 4-7 and 5-7, Fridays 5-8 and weekends 12-2. There will be no hockey. A special meeting was held on Friday for appointments for staff for the rink.

Supervisor Surdam's Report

- I virtually attended the monthly CPWG meeting.
- Town Board meeting prep and agenda.
- Virtually attended Supervisor Round Table meeting.
- Submitted the required Annual Boundary and Annexation Survey (BAS) report.

Town Council Reports

Deputy Supervisor Sheffer- Eric states that he would like to thank everyone involved in getting the rink ready for use. Things moved fast once the decision was made to open the rink for use. The turf was up on Wednesday with the help of many. The village highway brought over the skid steer to help move the turf and John Cipperly along with some of the highschoolers came over to help roll up the turf for removal.

Councilperson McAuliffe- Nothing for the month.

Councilperson Hanselman- Nothing for the month.

Councilperson Houghton- Nothing for the month.

New Business

- **Pickle Ball Courts-** Some of the Pickleball players were at the meeting to discuss the addition of fencing between the courts for safety purposes. The board has agreed that for safety reasons fencing should be added.

MOTION

McAuliffe made a motion to approve the additional fencing for safety reasons for the outside pickleball courts. Houghton seconded the motion. All ayes carried.

- **Parking Lot Issue for Town access during Pickle Ball-** Bill made a call to the county regarding signs to be put up for parking. He was waiting for a call back. The board agreed to have a couple of spots near the fence line reserved for Town Business parking only. Someone suggested having a couple of handicap spots as well.
- **New Computer Firewall-** Supervisor Surdam has an estimate for the new firewall for the network. He will need to sign and return this to Edmunds.

MOTION

Sheffer made a motion to authorize Supervisor Surdam to sign the estimate for the new firewall for the Town of Hoosick network. Hanselman seconded the motion. All ayes carried.

- **Penflex Service Reward Program- Motion to Authorize Supervisor Surdam to call Penflex to authorize the following payments;**
 - Richard Ferrannini \$9,367.11
 - John Duket \$5,943.86

MOTION

Houghton made a motion to approve the Penflex Service Rewards for Richard Ferrannini and John Duket. Sheffer seconded the motion. All ayes carried.

- **Greg Morin resignation letter from the Zoning Board-** The resignation letter from Greg Morin has been accepted by the board.

MOTION

Hanselman made a motion to accept the letter of resignation for Greg Morin. McAuliffe seconded the motion. All ayes carried.

- **Greenway Hunting Complaint-** The Greenway is in the Village of Hoosick Falls. The message has been passed onto the mayor.
- **Renewable Energy Inquiry-** ABEI energy was inquiring about renewable energy with the Wind Moratorium in place. This is in place for 1 year but can be extended if need be. Jackie will start a committee to review the Wind Moratorium law.

Old Business

- **Comprehensive Plan- No Update at this time-** The draft of the Comprehensive Plan has been completed. A public hearing will be held on February 10th at 6:30.
- **Rensselaer County Multi-Jurisdictional All-Hazard Plan-** Mark, Paul and Jerad are working with the County on this updated plan. All the required paperwork to date has been submitted. **Update-** The County has reached out to us; we have a little work left to do.
- **Local Compliance with NYS Open Meeting Law Policy & Procedures for the Town of Hoosick-** for postings we will use whatever local paper we have at the time and the Town will be following State guidelines for policies. This will be added to the organizational meeting and adopted with the rest of the policies at the beginning of each year.

MOTION

Sheffer made a motion to approve the policy and procedures for open meetings. McAuliffe seconded the motion. All ayes carried.

- **HFCS/Town Communications Update-** Sarah Livingstone has settled into her position at the school and has been working on the school’s website. They are using the Aptegy Platform and have secured a separate module that will be the Towns website with a separate URL connection. Sarah has begun to develop our website as a ghost site for a few months until we are ready to go live. Our website will continue to operate as it is. **Update-** Sarah met with Deputy Supervisor Sheffer & Clerk Cross to review a couple of questions last week.
- **Residency Requirements for Public Officers-** Proposed **Local Law #8 of 2024** approving Residency Requirements of Appointive Town Officers. **Motion to Approve Local Law #8 of 2024 referencing Residency Requirements for Public Officers.**
MOTION
Houghton made a motion to approve **Local Law #8 of 2024** Approving Residency Requirements of Appointive Town Officers. Hanselman seconded the motion. All ayes carried.
- **Rink & Playground Projects through the NY Forward Grant-** Still waiting on a decision for both projects.
- **Village Transfer Station Changes-** Village is looking to offset the cost of \$29,000 from the transfer station by the Town. Supervisor Surdam has been told that a lot of the town residents use the transfer station and that technically they are not supposed to be since the Town of Hoosick is not part of the ERCSWA.
- **Town of Hoosick Emergency Medical Services-** A workshop has been set up for the Town of Hoosick regarding the setting up of a district for the Town of Hoosick Emergency Medical Services. The date is February 3rd at 6 PM.
- **Zoning and Planning Board Software-** Still looking into software for the Zoning and Planning boards. Supervisor Surdam also states that the accounting software is outdated and will need to be upgraded as well. Josh McCart will be taking over the position for Rae who is stepping down as the bookkeeper for the Town of Hoosick.

Executive Session- Motion to enter Executive Session to consult with the Town Attorney referencing solar related litigation issues.

ENTERED INTO EXECUTIVE SESSION AT 7:53PM

MOTION

Sheffer made the motion to enter Executive Session to consult with the Town Attorney referencing solar related litigation issues. McAuliffe seconded the motion. All ayes carried.

EXITED EXECUTIVE SESSION AT 8:34 PM

MOTION

McAuliffe made the motion to exit the executive session with no decisions made. Hanselman seconded the motion. All ayes carried.

Adjournment

Sheffer made the motion to adjourn the regular meeting at 8:35 p.m. pending the signing of vouchers, McAuliffe seconded the motion. All ayes carried.

For specific questions about the public water supply: Email: bpwsp@health.ny.gov, phone: 518-402-7650

For specific questions about private wells: Email: beei@health.ny.gov, phone: 518-402-7860

For specific questions about blood testing: Email: beoe@health.ny.gov, phone: 518-402-7950

New York State Water Quality Hotline, [800-801-8092](tel:800-801-8092), is available, Monday-Friday 9am-8pm and Saturday 9am-3pm.

Scheduled Meetings-

Scheduled Meetings- Zoning Board meets the First Tuesday of the month; **Planning Board** meets the third Monday of the month. These meetings are held at 7pm in the Court Room of the HAYC3 Armory. Meeting minutes are available online @ www.townofhoosick.org or from the Town Clerk.

Bills Paid Abstract #1 2025 Vouchers 1-51

General A	\$	100,868.34
General B	\$	22,571.94
Highway DA	\$	1,908.39
Highway DB	\$	82,295.73
Capital Fund H	\$	11,334.65
Fire Protection	\$	-----
Library	\$	-----
Trust & Agency	\$	<u>5,112.35</u>
Total:	\$	224,091.40

Respectfully submitted,

Holli Cross
Town Clerk