

**Town of Hoosick
Regular Board Meeting
Monday February 10, 2025 7:00 pm**

Called to Order

Pledge of Allegiance

Roll Call: Jerry McAuliffe, Eric Sheffer, Supervisor Mark Surdam **Absent:** William Hanselman and Jackie Houghton

Others Present: Ryan Pezzulo, Town Attorney and Paul Hoag, Superintendent of Highways.

Previous Meeting(s) Minutes- have been reviewed by the board and are available from the Town Clerk or www.townofhoosick.org .

Reports- Monthly Operating Statement, Abstract of Vouchers, and Revenues have been issued to the Town Board, Clerk, Highway Superintendent, Assessor and Recreation Supervisor.

Welcome/Public Comments- Open time to share thoughts, concerns, and announcements with the Board that are Town related. Please limit remarks to 3 minutes.

- Silvia Plasse addressed the board again about the nuisance burning. She wanted to know if the board had given it any more thought about making an ordinance with the burning. Supervisor Surdam told her that they were going to follow the DEC rules and laws with burning. The board has no intention of making a law or an ordinance for burning.

Correspondence/Announcements

- Hoosick Township Historical Society February 2025 Newsletter is available featuring articles on Small Song, Reverend Lemuel Haynes, and 129 Church St. (the old Haynes Brothers Ford).
- Ladies of the Revolution meeting Feb 13, 6pm at Louis Miller Museum.
- Wood Block Center (CiviCure) Annual Fundraising appeal and update.

Town Clerk's Report

- **Monthly Report:** The Clerk's report for the month of January is as follows: \$609.50 and remitted to the Supervisor was \$406.90.
- **Facility Use-** No requests for this month
- **Tax Collection-** Tax collection is about halfway through. At the beginning of March, letters will be mailed to those who have not paid with a fee added to the bill.

Superintendent of Highway's Report

- **Report-** Superintendent of Highway Hoag reported that the winter months have been tough this year. They have been cleaning up around the shop on colder days. Salt was reassigned to a different vendor and there may be a price adjustment for the salt.
-

- **Cottrell Road Bridge Update-** Confirmation has been received by NYS for the bridge to be replaced. This has been moving forward.
- **Winter Storms report-**there have been quite a few back-to-back storms which had put a strain on the salt pile. As stated above, salt has been hard to get so the vendor will be different and may cost more per ton.

Assessor's Report

- **Report-**Tiffany supplied her report to the board via email and it is on file in the Town Clerk's office.

Town Historian

- **Report-** Rick was not available for the meeting.

Code Enforcement

- **Report-** Jared supplied his report to the board via email and it is on file in the Town Clerk's office.

Recreation

- **Ashley Ice Skating-** Ashley reports that there have been 1,665 skaters. The skaters fluctuate with the different times of the days available for skating. The hockey event with Hoosac school was a success. The kids enjoyed spending time with the kids from Hoosac. Girl Scout Troop met at the skating rink and skated for their troop time. FFA came and skated. All of them had a great time. The Kiwanis club did a skate for the community. They provided cookies, hot chocolate, and prizes for the kids. Ashley reported that she did have a skater fall at the rink and all the employees handled it well. The skater was transported by ambulance. Ashley also states that the phone number is not correct at the rink. Superintendent of Highways Hoag states that he thinks the numbers were switched by Spectrum when they came and did the maintenance to the lines.
- **Summer Camp-**Ashley also stated that she has been working on getting the training done for the April break for the pool. This would include recertification for Lifeguards and CPR with first aid.

Supervisor Surdam's Report

- I virtually attended the monthly CPWG meeting.
- Town Board meeting prep and agenda.
- Virtually watched the Supervisor Round Table meeting.
- Attended the Town Court Audit.
- We held a Special Meeting to make ZBA appointments.
- Town of Hoosick Rescue Workshop to discuss Community Supported Funding.

Town Council Reports

Deputy Supervisor Sheffer- Eric states that he will discuss everything when new business comes up.

Councilperson McAuliffe- Jerry just wanted to mention that he stopped by the rink while Hoosac School was at the rink. He stated the kids were excited about skating with the students from the school.

Councilperson Hanselman- Bill was absent from the meeting.

Councilperson Houghton- Jackie was absent from the meeting.

New Business

- **2024 Inter Budget Transfers – Motion to approve as requested.**

<u>Account</u>	<u>Description</u>	<u>Debit</u>	<u>Credit</u>
A1420.4	Attorney CE	1,180.00	
A1620.4	Buildings CE	925.00	
A1670.4	Central Print CE	160.00	
A1910.4	Unallocated Insurance CE	4,800.00	
A5132.4	Garage CE		7,065.00
B9010.8	State Retirement	1,046.00	
B9030.8	Social Security	15.00	
B9040.8	Workers Comp		880.00
B9050.8	Unemployment Insurance		181.00
DA9010.8	State Retirement	115.00	
DA9060.8	Medical Insurance		115.00
DB5142.1	Snow Removal PS	15,565.00	
DB5130.1	Machinery PS		12,900.00
DB5148.1	Service to Other Government PS		2,300.00
DB5110.1	General Repairs PS		365.00
DB9010.8	State Retirement	6,230.00	
DB9040.8	Workers Comp		6,230.00
A5010.4	Supt of Highways, CE	500.00	
A1220.4	Supervisor, CE		500.00
A9050.8	Unemployment Insurance	200.00	
A9060.8	Medical Insurance		200.00
B3510.4	Dog Control	150.00	
B1421.4	Attorney, PFOA		150.00
B7140.4	Playground Rec	200.00	
B1420.4	Attorney CE		200.00
B9030.8	Social Security	200.00	
B9040.8	Workers Comp		200.00

MOTION

Sheffer made the motion to approve the 2024 inter budget transfers as stated above. McAuliffe seconded the motion. All ayes carried except Hanselman and Houghton who were absent.

- **2024 Hoosick Town Court Audit- Motion to Approve the Town Court Audit completed January 14th, 2025.**

MOTION

McAuliffe made the motion to approve the Town Court Audit completed on January 14, 2025. Sheffer seconded the motion. All ayes carried except Hanselman and Houghton who were absent.

- **NYMIR Warning referencing Phishing Click Rates Surge-** Supervisor Surdam wanted to make sure that everyone is aware of the increase in phishing click rate so that we can be on the lookout for this. We have had emails coming in from what appear to be an employee of the town when in fact it was going to be another email address not associated with the town. Be careful with this.
- **Tank Pollution Policy-** The policy with Marshall & Sterling expires March 1st, 2025. **Motion** to approve the policy renewal at a cost of \$589 and authorize Supervisor Surdam to execute the renewal.

MOTION

McAuliffe made the motion to authorize Supervisor Surdam to approve and execute the Tank Pollution Policy renewal at a cost of \$589. Sheffer seconded the motion. All ayes carried except Hanselman and Houghton who were absent.

- **1 Million Cyber Liability Coverage- Discussion, Motion to approve.**

MOTION

Sheffer made the motion to approve the Cyber Liability Coverage at a cost of \$2,458 with a \$5,000 deductible. McAuliffe seconded the motion. All ayes carried except Hanselman and Houghton who were absent

- **Note-** A Special Meeting was held Saturday morning 2/1/25 to Appoint Richard Hunt and Bradley Gross to the Town of Hoosick Zoning Board of Appeals.
- **FOIL Policy Review** to comply with new employee notification requirements. This will have to be updated to reflect the new legislation.

Old Business

- **Comprehensive Plan- Motion to approve the updated Town of Hoosick Comprehensive Plan.**

MOTION

Sheffer made the motion to approve the Town of Hoosick updated Comprehensive Plan with corrections. McAuliffe seconded the motion. All ayes carried except Hanselman and Houghton who were absent.

- **Rensselaer County Multi-Jurisdictional All-Hazard Plan-** Updates have been completed and submitted for review. We now wait to hear back.
- **Local Compliance with NYS Open Meeting Law Policy & Procedures for the Town of Hoosick-** The board discussed the policy and procedures for the open meeting law. They adopted the plan as written and will approve this policy at the organizational meetings at the beginning of every year.
- **HFCS/Town Communications Update-** Sarah Livingstone has settled into her position at the school and has been working on the school's website. They are using the Apptegy Platform and

have secured a separate module that will be the Towns website with a separate URL connection. Sarah has begun to develop our website as a ghost site for a few months until we are ready to go live. Our website will continue to operate as it is. **Update-** Sarah met with Deputy Supervisor Sheffer & Clerk Cross to review a couple of questions last week.

- **Rink & Playground Projects through the NY Forward Grant- No Update at this time.**
- **Village Transfer Station Changes-** The board has set the date and will meet with the village to go over the changes. The date will be February 18th at 6PM. \$29,000 is needed for this year.
- **Town of Hoosick Emergency Medical Services-** Initial Workshop was held last week to discuss community support. This is a statewide issue, and we will be reaching out to the Association of Towns to assist us through the process.
- **IT Updates-**
 - **Initial meeting with Edmunds to review accounting software has been scheduled.**
 - **Updated Firewall has been ordered.**
 - **New emails are in place for new board members. Each board member will need to complete their own login.**
 - **The Zoning and Planning Board Software was not really what we are looking for, we will keep working on it.**

Executive Session- Motion to enter Executive Session to discuss ongoing legal issues with solar

ENTERED INTO EXECUTIVE SESSION AT 7:53PM

MOTION

McAuliffe made the motion to enter the Executive Session to discuss ongoing legal issues with solar. Sheffer seconded the motion. All ayes carried except Hanselman and Houghton who were absent.

EXITED EXECUTIVE SESSION AT 8:30PM

MOTION

Sheffer made the motion to exit the executive session. McAuliffe seconded the motion. All ayes carried except Hanselman and Houghton who were absent.

For specific questions about the public water supply: Email: bpwsp@health.ny.gov, phone: 518-402-7650

For specific questions about private wells: Email: beei@health.ny.gov, phone: 518-402-7860

For specific questions about blood testing: Email: beoe@health.ny.gov, phone: 518-402-7950

New York State Water Quality Hotline, 800-801-8092, is available, Monday-Friday 9am-8pm and Saturday 9am-3pm.

Scheduled Meetings-

Scheduled Meetings- Zoning Board meets on the Second Tuesday of the month; **Planning Board** meets on the third Monday of the month. These meetings are held at 7pm in the Court Room at the Armory. Meeting minutes are available online @ www.townofhoosick.org or from the Town Clerk.

Adjournment

McAuliffe made the motion to adjourn the regular meeting at 8:35 p.m. pending the signing of vouchers, Sheffer seconded the motion. All ayes carried except Hanselman and Houghton who were absent.

Bills Paid Abstract #2 2025 Vouchers 52-112

General A	\$	13,551.89
General B	\$	5,725.06
Highway DA	\$	-----
Highway DB	\$	55,589.74
Capital Fund H	\$	26,214.66
Fire Protection	\$	-----
Library	\$	-----
Trust & Agency	\$	<u>2,923.16</u>
Total:	\$	104,004.51

Respectfully submitted,

Holli Cross
Town Clerk