

Town of Hoosick 2025 Organizational Meeting January 13th 2025

Pledge of Allegiance

Call to Order

Supervisor's Committee Appointments

Fire & Rescue Squad – Councilperson McAuliffe
Highway – Councilperson Hanselman
Street Lighting – Councilperson Houghton
Insurance –Deputy Supervisor Sheffer
Web Page -Supervisor Surdam

Supervisor's Appointments

Deputy Supervisor – Eric Sheffer
Town Bookkeeper – Joshua McCart assisted by Rae Granger
Town Historian – Rick Ferrannini

Town Clerk Appointments

Deputy Town Clerk – Virginia Blinstrub
Deputy Town Clerk – Cassandra Marbot

Town Highway Superintendent Appointments

Deputy Highway Superintendent – Charles Thurber

Town Board Resolutions/Appointments

Resolution #1 of 2025: Designating the Bulletin Board in the Lobby of the Hoosick Armory as the Town of Hoosick official Bulletin Board.

The foregoing resolution was offered by **Eric Sheffer** and seconded by **Jerry McAuliffe**, was duly put to all call vote as follows:

COUNCILPERSON SHEFFER	VOTING	Yes
COUNCILPERSON MCAULIFFE	VOTING	Yes
COUNCILPERSON HANSELMAN	VOTING	Yes
COUNCILPERSON HOUGHTON	VOTING	Yes
SUPERVISOR SURDAM	VOTING	Yes

Resolution #2 of 2025: Setting the time of meetings of the Town Board for the second Monday each month at 7:00 pm. Location of all meetings will be held at the Armory, located at 80 Church Street, Hoosick Falls, NY.

The foregoing resolution was offered by **Eric Sheffer** and seconded by **Jerry McAuliffe**, was duly put to all call vote as follows:

COUNCILPERSON SHEFFER	VOTING	Yes
COUNCILPERSON MCAULIFFE	VOTING	Yes
COUNCILPERSON HANSELMAN	VOTING	Yes
COUNCILPERSON HOUGHTON	VOTING	Yes
SUPERVISOR SURDAM	VOTING	Yes

Resolution #3 of 2025: That the Town Board of the Town of Hoosick does (a) confer the benefits of Section 18 of the Public Officers Law of the State of New York upon the employees of the Town of Hoosick and (b) will thereafter be held liable for the cost incurred under the provisions of Section 18.

The foregoing resolution was offered by **Eric Sheffer** and seconded by **Jerry McAuliffe**, was duly put to all call vote as follows:

COUNCILPERSON SHEFFER	VOTING	Yes
COUNCILPERSON MCAULIFFE	VOTING	Yes
COUNCILPERSON HANSELMAN	VOTING	Yes
COUNCILPERSON HOUGHTON	VOTING	Yes
SUPERVISOR SURDAM	VOTING	Yes

Resolution #4 of 2025: Naming Pioneer Commercial Bank and Key Bank as the depositories for the Town of Hoosick.

The foregoing resolution was offered by **Eric Sheffer** and seconded by **Jerry McAuliffe**, was duly put to all call vote as follows:

COUNCILPERSON SHEFFER	VOTING	Yes
COUNCILPERSON MCAULIFFE	VOTING	Yes
COUNCILPERSON HANSELMAN	VOTING	Yes
COUNCILPERSON HOUGHTON	VOTING	Yes
SUPERVISOR SURDAM	VOTING	Yes

Resolution #5 of 2025: Naming **The Eastwick Press** as the official newspaper for the Town of Hoosick for the period covering 1/1/2025 – 12/31/2025.

The foregoing resolution was offered by **Eric Sheffer** and seconded by **Jerry McAuliffe**, was duly put to all call vote as follows:

COUNCILPERSON SHEFFER	VOTING	Yes
COUNCILPERSON MCAULIFFE	VOTING	Yes
COUNCILPERSON HANSELMAN	VOTING	Yes
COUNCILPERSON HOUGHTON	VOTING	Yes
SUPERVISOR SURDAM	VOTING	Yes

Resolution #6 of 2025: Naming **The Eagle** as the official (alternate) newspaper for the Town of Hoosick for the period covering 1/1/2025 – 12/31/2025.

The foregoing resolution was offered by **Eric Sheffer** and seconded by **Jerry McAuliffe**, was duly put to all call vote as follows:

COUNCILPERSON SHEFFER	VOTING	Yes
COUNCILPERSON MCAULIFFE	VOTING	Yes
COUNCILPERSON HANSELMAN	VOTING	Yes
COUNCILPERSON HOUGHTON	VOTING	Yes
SUPERVISOR SURDAM	VOTING	Yes

Resolution #7 of 2025: Authorizing the payment of all Town of Hoosick elected and appointed officials as established in the 2025 Budget and as listed in the Town of Hoosick Wage Schedule (Wage Schedule provided separately).

The foregoing resolution was offered by **Eric Sheffer** and seconded by **Jerry McAuliffe**, was duly put to all call vote as follows:

COUNCILPERSON SHEFFER	VOTING	Yes
COUNCILPERSON MCAULIFFE	VOTING	Yes
COUNCILPERSON HANSELMAN	VOTING	Yes
COUNCILPERSON HOUGHTON	VOTING	Yes
SUPERVISOR SURDAM	VOTING	Yes

Resolution # 8 of 2025 appointing Trainer, Pezzulo & DeSanto PLLC as the Attorney to the Town of Hoosick at an annual retainer of \$15,600 with a \$200 per hour billing rate as agreed to November 11th, 2023, for the period covering 1/1/2025 – 12/31/2025 and authorizing Supervisor Surdam to sign the 2025 Retainer and Legal Services Agreement.

The foregoing resolution was offered by **Eric Sheffer** and seconded by **Jerry McAuliffe**, was duly put to all call vote as follows:

COUNCILPERSON SHEFFER	VOTING	Yes
COUNCILPERSON MCAULIFFE	VOTING	Yes
COUNCILPERSON HANSELMAN	VOTING	Yes
COUNCILPERSON HOUGHTON	VOTING	Yes
SUPERVISOR SURDAM	VOTING	Yes

Resolution #9 of 2025: Appointing **Holli Cross** as Registrar of Vital Statistics for the Town of Hoosick for the period covering 1/1/2025 – 12/31/2025.

The foregoing resolution was offered by **Eric Sheffer** and seconded by **Jerry McAuliffe**, was duly put to all call vote as follows:

COUNCILPERSON SHEFFER	VOTING	Yes
COUNCILPERSON MCAULIFFE	VOTING	Yes
COUNCILPERSON HANSELMAN	VOTING	Yes
COUNCILPERSON HOUGHTON	VOTING	Yes
SUPERVISOR SURDAM	VOTING	Yes

Resolution #10 of 2025: Appointing **Ginny Blinstrub** as Deputy Registrar of Vital Statistics for the Town of Hoosick for the period covering 1/1/2025 – 12/31/2025.

The foregoing resolution was offered by **Eric Sheffer** and seconded by **Jerry McAuliffe**, was duly put to all call vote as follows:

COUNCILPERSON SHEFFER	VOTING	Yes
COUNCILPERSON MCAULIFFE	VOTING	Yes
COUNCILPERSON HANSELMAN	VOTING	Yes
COUNCILPERSON HOUGHTON	VOTING	Yes
SUPERVISOR SURDAM	VOTING	Yes

Resolution #11 of 2025: Appointing **Cassandra Marbot** as the part time Real Property Appraisal Aide for the Town of Hoosick for the period covering 1/1/2025 – 3/31/2025.

The foregoing resolution was offered by **Eric Sheffer** and seconded by **Jerry McAuliffe**, was duly put to all call vote as follows:

COUNCILPERSON SHEFFER	VOTING	Yes
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COUNCILPERSON MCAULIFFE	VOTING	Yes
COUNCILPERSON HANSELMAN	VOTING	Yes
COUNCILPERSON HOUGHTON	VOTING	Yes
SUPERVISOR SURDAM	VOTING	Yes

Resolution #12 of 2025: Appointing **Jerad Smith** as full time Building Safety Inspector & Code Enforcement Officer for the Town of Hoosick for the period covering 1/1/2025 – 12/31/2025

The foregoing resolution was offered by **Eric Sheffer** and seconded by **Jerry McAuliffe**, was duly put to all call vote as follows:

COUNCILPERSON SHEFFER	VOTING	Yes
COUNCILPERSON MCAULIFFE	VOTING	Yes
COUNCILPERSON HANSELMAN	VOTING	Yes
COUNCILPERSON HOUGHTON	VOTING	Yes
SUPERVISOR SURDAM	VOTING	Yes

Resolution #13 of 2025: Authorizing the continued use of the Town of Hoosick Procurement Policy and the Town of Hoosick Investment Policy as adopted June 8th, 2015, for 2025.

The foregoing resolution was offered by **Eric Sheffer** and seconded by **Jerry McAuliffe**, was duly put to all call vote as follows:

COUNCILPERSON SHEFFER	VOTING	Yes
COUNCILPERSON MCAULIFFE	VOTING	Yes
COUNCILPERSON HANSELMAN	VOTING	Yes
COUNCILPERSON HOUGHTON	VOTING	Yes
SUPERVISOR SURDAM	VOTING	Yes

Resolution #14 of 2025: Appointing **Nancy Quell (Animal Safe-Home and Rehabilitation LLC)** as Dog Control Officer for the Town of Hoosick for the period covering 1/1/2025 -12/31/2025 and Authorizing Supervisor Surdam to enter into Agreement with Animal Safe-Home and Rehabilitation LLC for 2025.

The foregoing resolution was offered by **Eric Sheffer** and seconded by **Jerry McAuliffe**, was duly put to all call vote as follows:

COUNCILPERSON SHEFFER	VOTING	Yes
COUNCILPERSON MCAULIFFE	VOTING	Yes

COUNCILPERSON HANSELMAN	VOTING	Yes
COUNCILPERSON HOUGHTON	VOTING	Yes
SUPERVISOR SURDAM	VOTING	Yes

Resolution #15 of 2025: Appointing **Cassandra Marbot** as Town Payroll Clerk for the Town of Hoosick for the period covering 1/1/2025 -12/31/2025.

The foregoing resolution was offered by **Eric Sheffer** and seconded by **Jerry McAuliffe**, was duly put to all call vote as follows:

COUNCILPERSON SHEFFER	VOTING	Yes
COUNCILPERSON MCAULIFFE	VOTING	Yes
COUNCILPERSON HANSELMAN	VOTING	Yes
COUNCILPERSON HOUGHTON	VOTING	Yes
SUPERVISOR SURDAM	VOTING	Yes

Resolution #16 of 2025: Appointing **Brian Lyda Sr.** as Attorney to Planning Board for the Town of Hoosick at the annual salary of \$5,955 for the period covering 1/1/2025 – 12/31/2025.

The foregoing resolution was offered by **Eric Sheffer** and seconded by **Jerry McAuliffe**, was duly put to all call vote as follows:

COUNCILPERSON SHEFFER	VOTING	Yes
COUNCILPERSON MCAULIFFE	VOTING	Yes
COUNCILPERSON HANSELMAN	VOTING	Yes
COUNCILPERSON HOUGHTON	VOTING	Yes
SUPERVISOR SURDAM	VOTING	Yes

Resolution #17 of 2025: Appointing **Janice Kimball** as Court Clerk for the Town of Hoosick for the period covering 1/1/2025 – 12/31/2025.

The foregoing resolution was offered by **Eric Sheffer** and seconded by **Jerry McAuliffe**, was duly put to all call vote as follows:

COUNCILPERSON SHEFFER	VOTING	Yes
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COUNCILPERSON MCAULIFFE	VOTING	Yes
COUNCILPERSON HANSELMAN	VOTING	Yes
COUNCILPERSON HOUGHTON	VOTING	Yes
SUPERVISOR SURDAM	VOTING	Yes

Resolution # 18 of 2025: Appointing **Holli Cross** as Records Management Officer for the Town of Hoosick for the period covering 1/1/2025 – 12/31/2025.

The foregoing resolution was offered by **Eric Sheffer** and seconded by **Jerry McAuliffe**, was duly put to all call vote as follows:

COUNCILPERSON SHEFFER	VOTING	Yes
COUNCILPERSON MCAULIFFE	VOTING	Yes
COUNCILPERSON HANSELMAN	VOTING	Yes
COUNCILPERSON HOUGHTON	VOTING	Yes
SUPERVISOR SURDAM	VOTING	Yes

Resolution #19 of 2025: Appointing **Teresa Bornt** as Deputy Records Management Officer for the Town of Hoosick for the period covered 1/1/2025 – 12/31/2025.

The foregoing resolution was offered by **Eric Sheffer** and seconded by **Jerry McAuliffe**, was duly put to all call vote as follows:

COUNCILPERSON SHEFFER	VOTING	Yes
COUNCILPERSON MCAULIFFE	VOTING	Yes
COUNCILPERSON HANSELMAN	VOTING	Yes
COUNCILPERSON HOUGHTON	VOTING	Yes
SUPERVISOR SURDAM	VOTING	Yes

Resolution #20 of 2025: Establishing the mileage reimbursement rate for 2025 as allowed by the Internal Revenue Service at **.70 cents** per mile.

The foregoing resolution was offered by **Eric Sheffer** and seconded by **Jerry McAuliffe**, was duly put to all call vote as follows:

COUNCILPERSON SHEFFER	VOTING	Yes
COUNCILPERSON MCAULIFFE	VOTING	Yes
COUNCILPERSON HANSELMAN	VOTING	Yes
COUNCILPERSON HOUGHTON	VOTING	Yes

SUPERVISOR SURDAM

VOTING

Yes

Resolution #21 of 2025: Establishing a Petty Cash Fund of \$200.00 for the Town Clerk.

The foregoing resolution was offered by **Eric Sheffer** and seconded by **Jerry McAuliffe**, was duly put to all call vote as follows:

COUNCILPERSON SHEFFER	VOTING	Yes
COUNCILPERSON MCAULIFFE	VOTING	Yes
COUNCILPERSON HANSELMAN	VOTING	Yes
COUNCILPERSON HOUGHTON	VOTING	Yes
SUPERVISOR SURDAM	VOTING	Yes

Resolution #22 of 2025: Authorizing the Superintendent of Highways to purchase equipment, tools and implements during the year without prior approval of the town board in the amount not to exceed \$3000.00

The foregoing resolution was offered by **Eric Sheffer** and seconded by **Jerry McAuliffe**, was duly put to all call vote as follows:

COUNCILPERSON SHEFFER	VOTING	Yes
COUNCILPERSON MCAULIFFE	VOTING	Yes
COUNCILPERSON HANSELMAN	VOTING	Yes
COUNCILPERSON HOUGHTON	VOTING	Yes
SUPERVISOR SURDAM	VOTING	Yes

Resolution #23 of 2025: Authorizing the payment of utility, insurance, health insurance and like bills prior to Town Board monthly audit.

The foregoing resolution was offered by **Eric Sheffer** and seconded by **Jerry McAuliffe**, was duly put to all call vote as follows:

COUNCILPERSON SHEFFER	VOTING	Yes
COUNCILPERSON MCAULIFFE	VOTING	Yes
COUNCILPERSON HANSELMAN	VOTING	Yes
COUNCILPERSON HOUGHTON	VOTING	Yes
SUPERVISOR SURDAM	VOTING	Yes

Resolution # 24 of 2025: Designating **Mark Surdam**, Town Supervisor as the Town of Hoosick Official Delegate for the Association of Towns 2025 annual meeting.

The foregoing resolution was offered by **Eric Sheffer** and seconded by **Jerry McAuliffe**, was duly put to all call vote as follows:

COUNCILPERSON SHEFFER	VOTING	Yes
COUNCILPERSON MCAULIFFE	VOTING	Yes
COUNCILPERSON HANSELMAN	VOTING	Yes
COUNCILPERSON HOUGHTON	VOTING	Yes
SUPERVISOR SURDAM	VOTING	Yes

Resolution #25 of 2025: Designating **Eric Sheffer** as the Town of Hoosick Official Alternate Delegate for the Association of Towns 2025 annual meeting.

The foregoing resolution was offered by **Jackie Houghton** and seconded by **Jerry McAuliffe**, was duly put to all call vote as follows:

COUNCILPERSON SHEFFER	VOTING	Yes
COUNCILPERSON MCAULIFFE	VOTING	Yes
COUNCILPERSON HANSELMAN	VOTING	Yes
COUNCILPERSON HOUGHTON	VOTING	Yes
SUPERVISOR SURDAM	VOTING	Yes

Resolution #26 of 2025: Appointing **Diana DeSanto** as Zoning Board Attorney for the Town of Hoosick at the annual salary of \$5955 for the period covering 1/1/2025 – 12/31/2025.

The foregoing resolution was offered by **Eric Sheffer** and seconded by **Jerry McAuliffe**, was duly put to all call vote as follows:

COUNCILPERSON SHEFFER	VOTING	Yes
COUNCILPERSON MCAULIFFE	VOTING	Yes
COUNCILPERSON HANSELMAN	VOTING	Yes
COUNCILPERSON HOUGHTON	VOTING	Yes
SUPERVISOR SURDAM	VOTING	Yes

Resolution #27 of 2025: Appointing **Lloyd Moses** as Zoning Board Chairperson for the Town of Hoosick for the period covering 1/1/2025 – 12/31/2025.

The foregoing resolution was offered by **Eric Sheffer** and seconded by **Jerry McAuliffe**, was duly put to all call vote as follows:

COUNCILPERSON SHEFFER	VOTING	Yes
COUNCILPERSON MCAULIFFE	VOTING	Yes
COUNCILPERSON HANSELMAN	VOTING	Yes
COUNCILPERSON HOUGHTON	VOTING	Yes
SUPERVISOR SURDAM	VOTING	Yes

Resolution #28 of 2025: Appointing **Karen Jennings** as Secretary to the Zoning Board for the Town of Hoosick at a salary of \$1,105 for the period covering 1/1/2025 – 12/31/2025.

The foregoing resolution was offered by **Eric Sheffer** and seconded by **Jerry McAuliffe**, was duly put to all call vote as follows:

COUNCILPERSON SHEFFER	VOTING	Yes
COUNCILPERSON MCAULIFFE	VOTING	Yes
COUNCILPERSON HANSELMAN	VOTING	Yes
COUNCILPERSON HOUGHTON	VOTING	Yes
SUPERVISOR SURDAM	VOTING	Yes

Resolution #29 of 2025: Appointing **Karen Jennings** as Secretary to the Planning Board for the Town of Hoosick at a salary of \$1,105 for the period covering 1/1/2025 – 12/31/2025.

The foregoing resolution was offered by **Eric Sheffer** and seconded by **Jerry McAuliffe**, was duly put to all call vote as follows:

COUNCILPERSON SHEFFER	VOTING	Yes
COUNCILPERSON MCAULIFFE	VOTING	Yes
COUNCILPERSON HANSELMAN	VOTING	Yes
COUNCILPERSON HOUGHTON	VOTING	Yes
SUPERVISOR SURDAM	VOTING	Yes

Resolution #30 of 2025: Appointing **Ken Lorenz** as Planning Board Chairperson for the Town of Hoosick for the period covering 1/1/2025 – 12/31/2025.

The foregoing resolution was offered by **Eric Sheffer** and seconded by **Jerry McAuliffe**, was duly put to all call vote as follows:

COUNCILPERSON SHEFFER	VOTING	Yes
COUNCILPERSON MCAULIFFE	VOTING	Yes
COUNCILPERSON HANSELMAN	VOTING	Yes
COUNCILPERSON HOUGHTON	VOTING	Yes
SUPERVISOR SURDAM	VOTING	Yes

Resolution #31 of 2025: Authorizing Armory Rental payments to Hoosick Armory, from the Town of Hoosick, in the amount of \$3000.00 per month as per 2025 lease agreement.

The foregoing resolution was offered by **Eric Sheffer** and seconded by **Jerry McAuliffe**, was duly put to all call vote as follows:

COUNCILPERSON SHEFFER	VOTING	Yes
COUNCILPERSON MCAULIFFE	VOTING	Yes
COUNCILPERSON HANSELMAN	VOTING	Yes
COUNCILPERSON HOUGHTON	VOTING	Yes
SUPERVISOR SURDAM	VOTING	Yes

Resolution #32 of 2025: Establishing a \$20.00 charge on all returned checks to the Town of Hoosick for insufficient funds.

The foregoing resolution was offered by **Eric Sheffer** and seconded by **Jerry McAuliffe**, was duly put to all call vote as follows:

COUNCILPERSON SHEFFER	VOTING	Yes
COUNCILPERSON MCAULIFFE	VOTING	Yes
COUNCILPERSON HANSELMAN	VOTING	Yes
COUNCILPERSON HOUGHTON	VOTING	Yes
SUPERVISOR SURDAM	VOTING	Yes

Resolution # 33 of 2025: Authorizing the Hoosick Town Board Deputy Supervisor Sheffer signature authority on town checks in emergency situations.

The foregoing resolution was offered by **Jackie Houghton** and seconded by **Jerry McAuliffe**, was duly put to all call vote as follows:

COUNCILPERSON SHEFFER	VOTING	Yes
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COUNCILPERSON MCAULIFFE	VOTING	Yes
COUNCILPERSON HANSELMAN	VOTING	Yes
COUNCILPERSON HOUGHTON	VOTING	Yes
SUPERVISOR SURDAM	VOTING	Yes

Resolution #34 of 2025: Appointing **Charles Thurber** as Deputy Superintendent of Highways.

The foregoing resolution was offered by **Eric Sheffer** and seconded by **Jerry McAuliffe**, was duly put to all call vote as follows:

COUNCILPERSON SHEFFER	VOTING	Yes
COUNCILPERSON MCAULIFFE	VOTING	Yes
COUNCILPERSON HANSELMAN	VOTING	Yes
COUNCILPERSON HOUGHTON	VOTING	Yes
SUPERVISOR SURDAM	VOTING	Yes

Resolution #35 of 2025: Appointing **Highway Superintendent Hoag, Charles Thurber, Supervisor Surdam and Councilperson Hanselman** to the Town Highway Dept. Safety Committee.

The foregoing resolution was offered by **Eric Sheffer** and seconded by **Jerry McAuliffe**, was duly put to all call vote as follows:

COUNCILPERSON SHEFFER	VOTING	Yes
COUNCILPERSON MCAULIFFE	VOTING	Yes
COUNCILPERSON HANSELMAN	VOTING	Yes
COUNCILPERSON HOUGHTON	VOTING	Yes
SUPERVISOR SURDAM	VOTING	Yes

Resolution #36 of 2025: To stay with New York State Municipal Workers Compensation Alliance (Comp Alliance) for Workers Compensation Insurance beginning January 1, 2025 and ending December 31, 2025 with an estimated annual cost of \$59,874.

The foregoing resolution was offered by **Eric Sheffer** And seconded by **Jerry McAuliffe** was duly put to all call vote as follows:

COUNCILPERSON SHEFFER	VOTING	Yes
COUNCILPERSON MCAULIFFE	VOTING	Yes
COUNCILPERSON HANSELMAN	VOTING	Yes
COUNCILPERSON HOUGHTON	VOTING	Yes
SUPERVISOR SURDAM	VOTING	Yes

Resolution #37 of 2025: Appointing the Town Supervisor and the Deputy Town Supervisor as the Compliance Officers for the Town of Hoosick’s Policy Against Discrimination and Harassment that was adopted December 10th, 2018.

The foregoing resolution was offered by **Jerry McAuliffe** And seconded by **Jackie Houghton** was duly put to all call vote as follows:

COUNCILPERSON SHEFFER	VOTING	Yes
COUNCILPERSON MCAULIFFE	VOTING	Yes
COUNCILPERSON HANSELMAN	VOTING	Yes
COUNCILPERSON HOUGHTON	VOTING	Yes
SUPERVISOR SURDAM	VOTING	Yes

Resolution #38 of 2025: The Town Board of the Town of Hoosick hereby Resolves pursuant to the NYS Municipal Home Rule Law and NYS General Municipal Law sec. 2(5) that appointed members of the Planning and Zoning Boards of the Town of Hoosick shall have their compensation fixed at and shall be paid an annual stipend of \$500.00 for board members and \$1,000 for Chairperson of the boards pursuant to NYS General Municipal Law sec. 10(1)(ii)(a)(1) and that such stipend shall be paid once per year in the month of December after such Planning or Zoning member completes a year of service.

The foregoing resolution was offered by **Eric Sheffer** And seconded by **Jerry McAuliffe** was duly put to all call vote as follows:

COUNCILPERSON SHEFFER	VOTING	Yes
COUNCILPERSON MCAULIFFE	VOTING	Yes
COUNCILPERSON HANSELMAN	VOTING	Yes
COUNCILPERSON HOUGHTON	VOTING	Yes
SUPERVISOR SURDAM	VOTING	Yes

Resolution #39 of 2025: Adopting Hoosick Comp & Benefits Manual (Adopted January 9, 2023) and the Hoosick Employment Practices Manual (Adopted November 9, 2020) for use in 2025.

The foregoing resolution was offered by **Eric Sheffer** and seconded by **Jerry McAuliffe** was duly put to all call vote as follows:

COUNCILPERSON SHEFFER	VOTING	Yes
COUNCILPERSON MCAULIFFE	VOTING	Yes
COUNCILPERSON HANSELMAN	VOTING	Yes
COUNCILPERSON HOUGHTON	VOTING	Yes
SUPERVISOR SURDAM	VOTING	Yes

Resolution #40 of 2025: Authorizing the continued use of the Town of Hoosick Sexual Harassment Policy as adopted December 10th, 2018.

The foregoing resolution was offered by **Eric Sheffer** and seconded by **Jerry McAuliffe** was duly put to all call vote as follows:

COUNCILPERSON SHEFFER	VOTING	Yes
COUNCILPERSON MCAULIFFE	VOTING	Yes
COUNCILPERSON HANSELMAN	VOTING	Yes
COUNCILPERSON HOUGHTON	VOTING	Yes
SUPERVISOR SURDAM	VOTING	Yes

Resolution #41 of 2025: Young/Sommer LLC & Alpha Geoscience- Motion to approve that the Town of Hoosick continue consulting with Dean Sommer of Young/Sommer and Sam Gowan of Alpha Geoscience on environmental issues.

The foregoing resolution was offered by **Eric Sheffer** and seconded by **Jerry McAuliffe** was duly put to all call vote as follows:

COUNCILPERSON SHEFFER	VOTING	Yes
COUNCILPERSON MCAULIFFE	VOTING	Yes
COUNCILPERSON HANSELMAN	VOTING	Yes
COUNCILPERSON HOUGHTON	VOTING	Yes
SUPERVISOR SURDAM	VOTING	Yes

Resolution #42 of 2025: RESOLUTION TO ESTABLISH A STANDARD WORK DAY FOR PURPOSE OF REPORTING TO THE NEW YORK STATE RETIREMENT SYSTEM.

WHEREAS, the Town Board of the Town of Hoosick does hereby establish a standard work day for purpose of reporting to the New York State Retirement System as required.

WHEREAS, the Town Board hereby sets the standard hours per work day for the following Elected, Appointed and Part Time positions:

Supervisor	6 hours per day
Councilperson	6 hours per day
Town Clerk	8 hours per day
Highway Superintendent	8 hours per day
Town Justice	6 hours per day
Justice Clerk	6 hours per day
Building Inspector	8 hours per day
Planning Board Attorney	8 hours per day
Town Bookkeeper	6 hours per day
Payroll Clerk	6 hours per day
Assessor	8 hours per day
Deputy Highway Superintendent	8 hours per day
Recreation Director	as per Time Sheet – 6 hours per day
Animal Control Officer	6 hours per day

The minimum number for all other part-time appointed positions for the Town Of Hoosick are as per time sheet.

BE IT RESOLVED, the Town of Hoosick Town Board establishes a standard workday in accordance with the NYS Retirement System.

The foregoing resolution was offered by **Eric Sheffer** And seconded by **Jerry McAuliffe** was duly put to all call vote as follows:

COUNCILPERSON SHEFFER	VOTING	Yes
COUNCILPERSON MCAULIFFE	VOTING	Yes
COUNCILPERSON HANSELMAN	VOTING	Yes
COUNCILPERSON HOUGHTON	VOTING	Yes
SUPERVISOR SURDAM	VOTING	Yes

Resolution # 43 of 2023: Appointing **George Driscoll** as the Town of Hoosick Veteran's Officer with an annual stipend of \$250 for the period covering 1/1/2025 – 12/31/2025.

The foregoing resolution was offered by **Eric Sheffer** And seconded by **Jerry McAuliffe** was duly put to all call vote as follows:

COUNCILPERSON SHEFFER	VOTING	Yes
COUNCILPERSON MCAULIFFE	VOTING	Yes
COUNCILPERSON HANSELMAN	VOTING	Yes
COUNCILPERSON HOUGHTON	VOTING	Yes
SUPERVISOR SURDAM	VOTING	Yes
