

**Town of Hoosick
Regular Board Meeting
Wednesday October 16, 2024 7:00 pm**

Called to Order

Pledge of Allegiance

Roll Call: William Hanselman, Jerry McAuliffe, Jackie Houghton, Eric Sheffer, Supervisor Mark Surdam.

Others Present: Ryan Pezzulo, Town Attorney and Paul Hoag, Superintendent of Highways.

Previous Meeting(s) Minutes- have been reviewed by the board and are available from the Town Clerk or www.townofhoosick.org .

Reports- Monthly Operating Statement, Abstract of Vouchers, and Revenues have been issued to the Town Board, Clerk, Highway Superintendent, Assessor and Recreation Supervisor.

Welcome/Public Comments- Open time to share thoughts, concerns, and announcements with the Board that are Town related. Please limit remarks to 3 minutes.

- No comments at this time.

Correspondence/Announcements

- September/October 2024 Hoosick Township Historical Society Newsletter is now available.
- October 26, 5pm-7:15pm Jack-o'-lantern Workshop & Movie Screening 30 Caretakers Rd. Call 518-860-9094 for additional info.

Town Clerk's Report

- **Monthly Report:** The Clerk's report for the month of September is as follows: \$18,795.24 and remitted to the Supervisor was \$2,022.82.
- **Facility Use-** HACA Food Pantry sent in a request to use Rink for stocking of food for the November and December holiday baskets.

MOTION

Sheffer made the motion to approve the HACA facility use request as noted. McAuliffe seconded the motion. All ayes carried.

- **Resignation of Shelly Bornt-**Town Clerk Cross received the resignation of Shelly Bornt. She states that she does not have the time now to dedicate to the office.

MOTION

Sheffer made the motion to accept the resignation of Shelly Bornt. McAuliffe seconded the motion. All ayes carried.

- **Appoint Teresa Bornt as assistant records management officer to replace Annette (Nealon) Newton**

MOTION

Houghton made a motion to approve Teresa Bornt as assistant records management officer to replace Annette. Hanselman seconded the motion. All ayes carried.

Superintendent of Highway's Report

- **Report-** Superintendent of Highway Hoag states that the culvert is now in on Farmers Inn Road. Paving has been completed on this piece and next year the whole road will be paved. The railroad will be starting the Eagle Bridge Railroad crossing on Monday October 21st. Helped the village on First Street and Mechanic Street with milling and paving. There is 700-800 ton of millings at the Town Highway from the millings on Johnson Hill Road. There was no cost to the town for these millings.
- **Foit-Albert is now Azar Design Co. -** We received a letter dated September 9, 2024, announcing the change. This is the company we have been working with on the Cottrell Rd. Bridge Project.
- **Cottrell Road Bridge Update-**
 - **Recent NYS Inspection has resulted in the Cottrell Road Bridge being Red Tagged.** The tonnage to cross the bridge have been reduced.
 - We have received the letter from NYSDOT that the Town of Hoosick application for the replacement of the Cottrell Road Bridge over the Walloomsac River has been approved for funding through the 2023 Bridge NY Program in the amount of \$2,484,250.
 - Next Steps, the Town needs to execute a State-Local Agreement (SLA) with NYSDOT. We are waiting to receive the agreement.
 - We need a Design Agreement with Foit-Albert. Note- Resolutions will be needed for both.
- **Culvert Project- Farmers Inn Rd.-** This project is now complete. The road is slated to be paved next year.
- **Wilson Hill Solar Road Use Agreement-** Superintendent of Highway Hoag stated that they are looking to move 500 loads of material from the site. Wilson Hill has just been repaved and fixed and feels that some kind of security should be put in place so that the road will be protected if it needs to be fixed or replaced due to excessive use.
- **CHIPS-**There will be one more payment before the end of the year.

Assessor's Report

- **Report-**Tiffany supplied her report to the board via email and it is on file in the Town Clerk's office.

Town Historian

- **Report-** Rick was not available for the meeting.

Code Enforcement

- **Report-** Jared supplied his report to the board via email and is on file in the Town Clerk's office.

Recreation

- Nothing for Recreation currently.

Supervisor Surdam's Report

- I virtually attended a Supervisor Roundtable meeting.

- Worked on the meeting agenda & prep.
- I attended the NY Forward Workshop #4.
- Reviewed 2025 Town Budget & attended the 1st Workshop.
- Paul, Jared and I met a couple of times on the Rensselaer County Hazard Mitigation Project.
- I virtually attended the monthly CPWG meeting.

Town Council Reports

Deputy Supervisor Sheffer- Eric states the Halloween Parade will be Sunday, October 27th. There will be a party from 4-5 inside the Armory and the parade will line up at 5pm. The contest will be held at the end of the parade.

Councilperson McAuliffe- Jerry stated that the pickleball courts are getting very positive comments. They were just wondering why there was no hopscotch board. There was discussion about getting a few more signs for bikes and skateboards. There was a suggestion about putting a skateboard park on the old Oak Mitsui property along with a place for the kids to use their bikes. The culvert on Carey Ave near the railroad tracks will be replaced on Monday. The equipment is there already.

Councilperson Hanselman- Bill had nothing for the month

Councilperson Houghton- Jackie states that the court project is now complete. Signs will be needed and the ones that are there will need to be replaced as someone has spray painted over them. The town will look into the cost of replacing the basketball hoops for the Spring.

New Business

- **2024 Inter Budget Transfers – Motion to approve as requested.**

| <u>Account</u> | <u>Description</u> | <u>Debit</u> | <u>Credit</u> |
|----------------|---------------------|--------------|---------------|
| A1670.4 | Central Print | 200.00 | |
| A1660.4 | Central Storeroom | | 200.00 |
| B3510.4 | Dog Control | 1,000.00 | |
| B1990.4 | Contingency account | | 1,000.00 |
| B7140.4 | Playgrounds/Rec | 2,000.00 | |
| B8989.4 | Home & Community | | 2,000.00 |
| B1420.4 | Attorney | 5,000.00 | |
| B6997.4 | Loca Promotion | | 4,000.00 |
| B1421.4 | Attorney PFOA | | 1,000.00 |
| B3620.4 | Building Inspector | 400.00 | |
| B8010.4 | Zoning | | 400.00 |

MOTION

Hanselman made the motion to approve the 2024 inter budget transfers. Sheffer seconded the motion. All ayes carried.

- **Town of Hoosick Fiscal Stress Score-** Received from NYS Comptroller’s Office for 2023 we received a “**No Designation**” Designation which translates no issues as of August 2024.
- **NYS Aid and Incentives for Municipalities (AIM) -** in the amount of \$51,304.00 for the Town of Hoosick has been processed. Received 9/19 from the Comptroller’s Office.
- **Ag & Markets Municipal Shelter Inspection Report completed on 08/22/2024-** Animal Safe-Home & Rehab, LLC was rated Unsatisfactory due to not having signed an agreement with the Town. This was rectified.

- **Local Laws for Tax Collection-** Two laws are required pertaining to tax collection. Town Clerk Cross attended a Tax Collector meeting recently at the county and it was brought to her attention that we do not have a local law in place for two things in the tax collection. We discussed it at the September Town Board Meeting and a public hearing was held prior to our regular board meeting for comments. **Resolution #49**
 1. **Local Law No. 5 of 2024 Delinquent Tax Notices.**
 2. **Local Law No. 6 of 2024 Inclusion of Informational Inserts with Tax Bills to make Section 1826 of the Tax Law of New York applicable to the Town of Hoosick.**

MOTION

Houghton made a motion to approve **Local Law #5 and #6** with **Resolution #49**. McAuliffe seconded the motion. All ayes carried.

- **Cintas Rental Agreement-** The agreement will not be signed.
- **Residency Requirements for Public Officers-** This was brought to the attention of the board from a newsletter sent from the Association of Towns. Attorney Pezzulo will put a draft law together to address the concerns found in the information sent and will forward to the board for review and public hearing.
- **Even Year Election Litigation Update received from AOT-** There was a ruling on this just before the board meeting and this is a moot point as the judge ruled against the change.
- **Code Enforcement Activity-** With the recent activity we need to review procedures related to cost related to Code Enforcement court ordered expenses.
- **Zoning & Planning Posting of documents to website-** The board reviewed a layout of timelines for providing the public with the necessary documentation prior to the meetings. This will continue to be worked on after each board has had time to review the layout.

Old Business

- **Zoning Law re-write update-** Nothing new to report.
- **Budget 2025-** Tentative budget will now move to the Preliminary Budget with the corrections discussed at the workshop. There will be a public hearing on October 24th at 6pm.

MOTION

Houghton made a motion to approve the public hearing for October 24th at 6pm for the purpose of approving the 2025 Budget. Sheffer seconded the motion.

- **New updated Solar Law-** Public Hearing has been set for November 6th at 6PM prior to the start of the meeting.

MOTION

Houghton made a motion to approve the public hearing for November 6th at 6pm. Sheffer seconded the motion.

- **Comprehensive Plan-** There has been nothing more on the comprehensive plan at this time.
- **Rensselaer County Multi-Jurisdictional All-Hazard Plan-** Mark, Paul and Jerad are working with the County on this updated plan. **All of the required paperwork to date has been submitted.**
- **HFCS/Town Communications Update-** Sarah Livingstone has settled into her position at the school and has been working on the school's website. They are using the Apptegy Platform and have secured a separate module that will be the Towns website with a separate URL connection. Our first expense will be to pay for the module which will be under \$1500. Sarah will begin to develop our website as a ghost site for a few months until we are ready to go live. Our website will continue to operate as it is.

Executive Session- No need for executive session.

For specific questions about the public water supply: Email: bpwsp@health.ny.gov, phone: 518-402-7650

For specific questions about private wells: Email: bee@health.ny.gov, phone: 518-402-7860

For specific questions about blood testing: Email: beoe@health.ny.gov, phone: 518-402-7950

New York State Water Quality Hotline, [800-801-8092](tel:800-801-8092), is available, Monday-Friday 9am-8pm and Saturday 9am-3pm.

Scheduled Meetings-

Scheduled Meetings- Zoning Board meets the Second Tuesday of the month; **Planning Board** meets the third Monday of the month. These meetings are held at 7pm in the Court Room at the Armory. Meeting minutes are available online @ www.townofhoosick.org or from the Town Clerk.

Adjournment

Sheffer made the motion to adjourn the regular meeting at 8:25 p.m. pending the signing of vouchers, McAuliffe seconded the motion. All ayes carried.

Bills Paid Abstract #10 2024 Vouchers 462-507

| | | |
|-----------------|----|-----------------|
| General A | \$ | 26,185.49 |
| General B | \$ | 8,823.90 |
| Highway DA | \$ | 157.40 |
| Highway DB | \$ | 23,395.48 |
| Capital Fund H | \$ | 24,949.52 |
| Fire Protection | \$ | ----- |
| Library | \$ | ----- |
| Trust & Agency | \$ | <u>6,593.72</u> |
| Total: | \$ | 90,105.51 |

Respectfully submitted,

Holli Cross
Town Clerk