

**Town of Hoosick  
Regular Board Meeting  
Monday September 9, 2024 7:00 pm**

**Called to Order**

**Pledge of Allegiance**

**Roll Call:** William Hanselman, Jerry McAuliffe, Jackie Houghton, Eric Sheffer, Supervisor Mark Surdam.

**Others Present:** Ryan Pezzulo, Town Attorney, Paul Hoag, Superintendent of Highways Tiffany McMahon, Assessor.

**Previous Meeting(s) Minutes-** have been reviewed by the board and are available from the Town Clerk or [www.townofhoosick.org](http://www.townofhoosick.org) .

**Reports-** Monthly Operating Statement, Abstract of Vouchers, and Revenues have been issued to the Town Board, Clerk, Highway Superintendent, Assessor and Recreation Supervisor.

**Welcome/Public Comments-** Open time to share thoughts, concerns, and announcements with the Board that are Town related. Please limit remarks to 3 minutes.

Sylvia Plasse addressed the board regarding the burning issue on Wagner Road. She stated that at the last meeting the minutes stated that burning was happening every day, and she wanted to have that corrected to say very frequently. Sylvia states that her quality of life is being affected by the burning of wood. She states that she is not able to keep her windows open when they are burning because it is a smoldering fire and not an actual fire. She states that it is large pieces of wood not small pieces that you would use in a campfire. She states that she has contacted DEC and there is nothing that can be done about it as it is not illegal to burn right now.

**Correspondence/Announcements**

- **Historical Society Upcoming Events**
  - September 14<sup>th</sup> Music on the Lawn Rusticator DUO- Country/Bluegrass.
- **Letter from Rensselaer County Dept. of Youth-** They are accepting funding applications from Non-Profits organizations for the 2024-2025 funding year. A copy of the letter with all the information is available from any Town Board Member or from Town Clerk Cross.

**Town Clerk's Report**

- **Monthly Report-**The Clerk's report for the month of August is as follows: \$10,464.50 and remitted to the Supervisor was \$1,667.87.
- **Facility Use-** Hoosick Falls FFA Alumni and Supporters have sent in a request to use the athletic fields and ice-skating rink for the Cow Plop event and Corn Hole Tournament.

**MOTION**

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Sheffer made the motion to approve the Hoosick Falls FFA Alumni and Supporters facility use request as noted. McAuliffe seconded the motion. All ayes carried.

### **Superintendent of Highway's Report**

- **Report-**The highway has been ditching, brush cutting, and mowing. Getting things ready for the winter months.
- **New Truck Update-** Superintendent of Highway Hoag stated that the new truck that was ordered last year will not be ready for the upcoming winter months. They keep pushing out the date for the building of the new truck. Once the truck is received, it will need to go to Zwack's to have everything installed on it. Zwack's will not order ahead. They do not want to hang onto the inventory.
- **Cottrell Road Bridge Update-**
  - **Recent NYS Inspection has resulted in the Cottrell Road Bridge being Red Tagged. Discussion**
  - We have received the letter from NYSDOT that the Town of Hoosick application for the replacement of the Cottrell Road Bridge over the Walloomsac River has been approved for funding through the 2023 Bridge NY Program in the amount of \$2,484,250.
  - Next Steps, the Town needs to execute a State-Local Agreement (SLA) with NYSDOT. We are waiting to receive the agreement.
  - We need a Design Agreement with Foit-Albert. Note- Resolutions will be needed for both.
- **Culvert Project- Farmers Inn Rd. Update-** Sack bags will be needed. These need to be placed so that the water will be controlled in the pond area. Pipe for the project has been received. Permit to do the project has been received.
- **VT AOT Emergency Contact & 511 Information Form-** This is in reference to the 3 railroad bridges on the Vermont Rail Systems line that are scheduled for rehab work that will continue through October 2024.

### **Assessor's Report**

- **Report-**Tiffany supplied her report to the board via email and it is on file in the Town Clerk's office. Tiffany also states that the school tax bills have been mailed.

### **Town Historian**

- **Report-** Rick was not available for the meeting.

### **Code Enforcement**

- **Report-** Jared supplied his report to the board via email and is on file in the Town Clerk's office.

### **Supervisor Surdam's Report**

- Virtually attended CPWG Meeting.
- Held a Comp Plan Workshop in the Armory meeting room.
- Virtually attended Association of Towns Supervisor Roundtable meeting.
- Worked on the meeting agenda & prep.

### **Town Council Reports**

**Deputy Supervisor Sheffer-** Eric states that he is still working on quotes for cyber insurance. He has a few questionnaires that need to be filled out but will need the help of BAS to get this completed.

**Councilperson McAuliffe-** Jerry would like to say that Jerad is doing a great job with getting the people to clean up their properties. The one in West Hoosick has cleaned up the mess and continues to work on this.

**Councilperson Hanselman-** Bill spoke with Jeff and Bruce regarding the condition of the Eagle Bridge railroad crossing. The crossing is rough shape and needs repair. Bruce has called the railroad and has not received any word back on when this will happen. Superintendent of Highways Hoag was told in the past that he is now allowed to fix anything near the railway.

**Councilperson Houghton-** Jackie states that she spoke with Nick, and he is getting ready to set the posts for the netting on the courts. This date is set for the 17<sup>th</sup> and 18<sup>th</sup> of September. She will follow up with Don on the coating and lining of the courts.

**New Business**

- **2024 Inter Budget Transfers – Motion to approve as requested.**

<u>Account</u>	<u>Description</u>	<u>Debit</u>	<u>Credit</u>
A9050.8	Unemployment Insurance	200.00	
A9060.8	Medical Insurance		200.00

**MOTION**

Sheffer made the motion to approve the 2024 inter budget transfers. Hanselman seconded the motion. All ayes carried.

- **Water Infrastructure Funding Webinar Sept 11<sup>th</sup>**
- **Local Law needed reference for Tax Collection-** Two things for tax collection. Town Clerk Cross attended a Tax Collector meeting recently at the county and it was brought to her attention that we do not have a local law in place for two things in the tax collection.
  1. That the tax collector is allowed to use inserts related to tax collection. This is associated with Tax Law 1826.
  2. Tax Law 987 states that the collecting officer SHALL send out notices to all unpaid property owners starting March 1. The municipality can charge up to \$2 against the parcel for the mailing.

**MOTION**

McAuliffe made a motion to approve a public hearing for the purpose of inserts related to tax collection and sending out second notices for all unpaid properties in the Town of Hoosick and charging \$2 against the parcel for mailing.

- **Dental Insurance for Non-Union Full-Time Town Employees-** Application to Delta Dental has been submitted with start date of 9/1/24.
- **E-Code questions/updates needed-** There is language in our Local Law #3 of 2022 Section 13 sub sections 3 and 3d that may need to be fixed. Attorney Pezzulo stated that we had no parking garages when the law went into effect so this would not have affected the law within the 6 months of passing the law. Future parking garages may be an issue, and the law may need to be reviewed at that time.

**Old Business**

- **Zoning Law re-writes are still pending.**
- **Solar Law- Public Hearing was held prior to this Town Board Meeting-**there will be a future workshop to get the final wording in the law.

- **Comprehensive Plan- Workshop was held on 8/28**  
Deputy Sheffer states that the Zoning and Planning Boards need to have specific procedural plans set for the boards to follow. This would make it more beneficial to both boards and the same set of rules for all applications that are filed.
- **Rensselaer County Multi-Jurisdictional All-Hazard Plan-** Mark, Paul and Jerad are working with the County on this updated plan. **No new updates at this time.**

**Executive Session- Motion** to enter Executive Session to discuss a personnel issue.

**ENTERED INTO EXECUTIVE SESSION AT 7:45PM**

**MOTION**

Sheffer made the motion to enter Executive Session to discuss a personnel issue. McAuliffe seconded the motion. All ayes carried.

**EXITED EXECUTIVE SESSION AT 8:00 PM**

**MOTION**

Houghton made the motion to exit the executive session. McAuliffe seconded the motion. All ayes carried. No decisions were made in the executive session.

*For specific questions about the public water supply: Email: [bpwsp@health.ny.gov](mailto:bpwsp@health.ny.gov), phone: 518-402-7650*

*For specific questions about private wells: Email: [beei@health.ny.gov](mailto:beei@health.ny.gov), phone: 518-402-7860*

*For specific questions about blood testing: Email: [beoe@health.ny.gov](mailto:beoe@health.ny.gov), phone: 518-402-7950*

New York State Water Quality Hotline, **800-801-8092**, is available, Monday-Friday 9am-8pm and Saturday 9am-3pm.

**Scheduled Meetings-**

**Scheduled Meetings- Zoning Board** meets the Second Tuesday of the month; **Planning Board** meets the third Monday of the month. These meetings are held at 7pm in the Court Room at the Armory. Meeting minutes are available online @ [www.townofhoosick.org](http://www.townofhoosick.org) or from the Town Clerk.

**Adjournment**

Hanselman made the motion to adjourn the regular meeting at 8:01 p.m. pending the signing of vouchers, Sheffer seconded the motion. All ayes carried.

**Bills Paid Abstract #9 2024 Vouchers 424-461**

General A	\$	11,501.21
General B	\$	9,891.75
Highway DA	\$	673.58
Highway DB	\$	35,552.82
Capital Fund H	\$	24,170.87
Fire Protection	\$	-----
Library	\$	-----
Trust & Agency	\$	<u>544.12</u>
Total:	\$	82,334.35

Respectfully submitted,

Holli Cross  
Town Clerk