

**Town of Hoosick
Regular Board Meeting
Monday July 8, 2024 7:00 pm**

Called to Order

Pledge of Allegiance

Roll Call: Jerry McAuliffe, Jackie Houghton, Eric Sheffer, Supervisor Mark Surdam. Absent William Hanselman.

Others Present: Ryan Pezzulo, Town Attorney and Paul Hoag, Superintendent of Highways.

Previous Meeting(s) Minutes- have been reviewed by the board and are available from the Town Clerk or www.townofhoosick.org .

Reports- Monthly Operating Statement, Abstract of Vouchers, and Revenues have been issued to the Town Board, Clerk, Highway Superintendent, Assessor and Recreation Supervisor.

Welcome/Public Comments- Open time to share thoughts, concerns, and announcements with the Board that are Town related. Please limit remarks to 3 minutes.

- Silvia Plase- She asked that the highway crew come grade Wagner Road as there are ruts in the roadway from the rain this past week. Paul addressed this and stated they will be out there on Tuesday to address.

Correspondence/Announcements

- July 21 100th Birthday for Meryle Pokines.
- July 27 Steel Pier- Dixieland Jazz
- August 10th Bob Malo- Acoustic Guitar

Town Clerk's Report

- **Monthly Report-**The Clerk's report for the month of June is as follows: \$14,198.00 and remitted to the Supervisor was \$13,437.98.
- **FOIL Request-**A request came in from an address out of Colorado. Supervisor Surdam wanted to make sure that this was legit. Attorney Pezzulo stated that it is people fishing for information and we need to answer the request. Holli has already sent out the 5-day response and will await the information to provide to them.
- **Annual Mass Gathering Permit Request-**The board reviewed the Mass Gathering permit, and it is the same as it has been the last couple of years. All the information has been received and the board has approved it.

MOTION

Sheffer made a motion to approve the Mass Gathering permit for August 31st-September 1st. McAuliffe seconded the motion. All ayes carried except Hanselman who was absent.

- **Facility Use-** Hoosick Falls Central School Field Hockey 7/8, 15, 22 and 8/5, 19 and August 12-15 for Field Hockey Camp.
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MOTION

Houghton made the motion to approve the Hoosick Falls Central School Field Hockey to use the rink as noted. Sheffer seconded the motion. All ayes carried except Hanselman who was absent.

Superintendent of Highway's Report

- **Report-** Paul reports the highway department is set for chip sealing this week. The date is set for Wednesday, which does not look promising weatherwise. Paved Lester Lane (650'). The tractor has a valve that has not been working properly so the roadside mowing is on hold for the moment. They have also been working on trimming the cemeteries. They have been working on Marker Road, Tate Road, and Hoosick Junction Road.
- **Cottrell Road Bridge Update-** The project has been recommended for funding by the Capital Region Transportation Council, waiting to hear back from the 2023 Bridge NY Program. No further news on this as of the meeting.
- **Culvert Project- Farmers Inn Rd. Update-** Paul called Lane Pipe to follow up on the order of the culvert and the rep is on vacation this week. Still waiting on DEC (Adam) to issue the permit for work to begin on Farmers Inn Road.
- **VT AOT Emergency Contact & 511 Information Form-** This pertains to the 3 railroad bridges on the Vermont Rail Systems line that are scheduled for rehab work that has just begun and will continue through October 2024. Nothing new has been done. Creping on the trussells is all that Paul can see and there has been no one near the bridge across 22.

Assessor's Report

- **Report-**Tiffany supplied her report to the board via email and it is on file in the Town Clerk's office.

Town Historian

- **Report-** Rick was not available for the meeting.

Code Enforcement

- **Report-** Jared supplied his report to the board via email and is on file in the Town Clerk's office.

Recreation

- **Ashley- Update on summer camp-**Ashley states that they went to the rink and did some cleaning prior to the camp opening on Monday. Bathrooms and the garages were not taken care of after the event. Information has been collected for Rae for paychecks and Ashley will make sure that Rae has this information by Wednesday. Noreen and Ashley also did their certifications with American Red Cross on Sunday and filed this with the health department. The permits should be mailed out today and Ashley has an electronic copy of this with her. Ashley also wanted to thank Paul, Mark and Eric for all their help and quick responses to her questions and for Paul with the tables and other rearranges for camp to start.
- **Ayla- Update for Pool-WSI training is underway.** There are two more days of training. CPR training is complete, and cards will be sent to the Health Department. July 11th from 5-7 is signups for swimming lessons. Ayla has changed the message on the pool phone with updated information. Supervisor Surdam states that Abby will be able to have all the hours that she would like since she will be the only one that will have the supervising certification to be at the pool.
- **Motion to appoint Kendra McClellan pool admissions.**

MOTION

Sheffer made a motion to approve Kendra McClellan for pool admissions. McAuliffe seconded the motion. All ayes carried except for Hanselman who was absent.

- **Pool Update**-Supervisor Surdam stated that there had been some changes with the county and that the pool required having a supervising lifeguard (which was not known) on whenever the pool is open. This has always been this way but was not really enforced until this year.
- **Paying lifeguards for WSI Training**- Supervisor Surdam states that the Town is paying for training. He feels that the board should also be paying them for their time in training. The board agreed and they will be paid their hourly rate.

MOTION

McAuliffe made a motion to pay all in WSI training their hourly rate. Houghton seconded the motion. All ayes carried except Hanselman who was absent.

Supervisor Surdam’s Report

- Meeting prep and agenda.
- Working with Ayla and Rensselaer County on pool permit.
- Working with Highway Superintendent Hoag and Town Attorney Pezzulo ref Highway Dept. issue.
- Met with Nick from Fortified Vision ref the new Security System at the pool.
- I attended the CPWG meeting at HFCS.
- Deputy Supervisor Sheffer met with two members from the Armory for informal discussion as we prepare for a new lease agreement.

Town Council Reports

Deputy Supervisor Sheffer- Eric states that he will follow up with Matt on the Cyber Insurance portion of the insurance. He also states that the committee members have been reviewing the comprehensive plan and solar law.

Councilperson McAuliffe- Jerry states people are pleased with the banners. As stated earlier under the code, Jerry wanted to address junk cars and piles of junk that needs to be addressed in peoples’ yards.

Councilperson Hanselman- Absent

Councilperson Houghton- Jackie states that the contract needs to be reviewed with Field Turf and then signed to continue the project. Falls Fence will be at the courts on Tuesday to start setting the posts for the new fencing. Jackie will stop down on Tuesday to follow up with them.

New Business

- **2024 Inter Budget Transfers – Motion to approve as requested.**

A5010.4	Supt of Highway, CE	300.00
A1220.4	Supervisor, CE	300.00

MOTION

Sheffer made the motion to approve the 2024 Inter Budget Transfers as noted above. Houghton seconded the motion. All ayes carried except Hanselman who was absent.

- **Community Day Donation** to the NHFD and the HFFD towards the Firework Display held on 6/29/24.

MOTION

McAuliffe made a motion to donate in the amount of \$1,000 to the North Hoosick Fire Department and the Hoosick Falls Joint Fire District towards the Firework Display held on June 29, 2024. Sheffer seconded the motion. All ayes carried except Hanselman who was absent.

- **Private Property Burial Request**-The letter that was received in 2019 clearly outlines what will need to be done. Attorney Pezzulo states he will send a letter pertaining to this.
- **Comp Alliance Training Schedule through the end of 2024 is available**- Training will need to be completed for employees. The schedule for classes has been sent to everyone.

Old Business

- **Zoning Law re-writes update**- Nothing new to report.
- **Solar Law Review- Workshop is scheduled for Wed July 17th at 6pm, Armory meeting room.**
- **Shared Communication Position with Central School and the Village- Update**- Central School and the Town are moving forward with the position, the Village has taken no action to date. Central School is in the process of advertising the position.
- **Comprehensive Plan**- Committee is still working on changes. Hopefully will have it before the next meeting.
- **Pool/Playground Camera System Upgrade Project- Phase one is complete around the pool.** The present camera system was not strong enough to see the whole playground. Supervisor Surdam wanted cameras in place to see the whole playground. There may need to be a possible addition of a camera on the Firehouse if okayed by them.
- **Rensselaer County Multi-Jurisdictional All-Hazard Plan- Mark, Paul and Jerad are working with the County on this updated plan.** No update at this time. Supervisor Surdam was not able to attend the July 1st meeting.
- **New NYS Grant Program Swim NY**- Supervisor Surdam has reached out to Matt Cathone of CHA Engineering and asked him to update the Pool Plans we originally developed for the SAM Grant we were awarded. **We have heard back, and the plans need very little updating as they have already been approved by the Rensselaer County Health Dept. Update**- LaBerge did review the information sent to them. We really do not qualify for the grant currently.
- **Murphy Building**- There have been a few ideas thrown out in public such as a daycare or the police station, but nothing has been confirmed on what the Murphy Building will be.
- **NYS Deferred Compensation Plan**- Supervisor Surdam has received the information and still needs to be reviewed. There will need to be a resolution to pass the plan.
- **Executive Session- Motion to go into Executive Session to discuss continuing personnel issues and to seek updated legal counsel in ref to pending litigation.**
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Executive Session- Motion to enter Executive Session to discuss two personnel issues and for consulting with our Town Attorney referencing possible litigation.

ENTERED INTO EXECUTIVE SESSION AT 7:50 PM

MOTION

McAuliffe made the motion to enter Executive Session to discuss personnel issues and to seek legal counsel in reference to pending litigation. Sheffer seconded the motion. All ayes carried except Hanselman who was absent.

EXITED EXECUTIVE SESSION AT 8:21 PM

MOTION

McAuliffe made the motion to exit the executive session. Sheffer seconded the motion. All ayes carried except Hanselman who was absent.

There was a decision on a personnel issue giving Supervisor Surdam the authorization to execute a resolution.

MOTION

Sheffer made a motion to authorize Supervisor Surdam to execute a resolution on the personnel issue. McAuliffe seconded the motion. All ayes carried except Hanselman who was absent.

For specific questions about the public water supply: Email: bpwsp@health.ny.gov, phone: 518-402-7650

For specific questions about private wells: Email: beei@health.ny.gov, phone: 518-402-7860

For specific questions about blood testing: Email: beoe@health.ny.gov, phone: 518-402-7950

New York State Water Quality Hotline, [800-801-8092](tel:800-801-8092), is available, Monday-Friday 9am-8pm and Saturday 9am-3pm.

Scheduled Meetings-

Scheduled Meetings- Zoning Board meets the Second Tuesday of the month starting in July 2024; **Planning Board** meets the third Monday of the month. These meetings are held at 7pm in the Court Room at the Armory. Meeting minutes are available online @ www.townofhoosick.org or from the Town Clerk.

Adjournment

Houghton made the motion to adjourn the regular meeting at 8:25 p.m. pending the signing of vouchers, McAuliffe seconded the motion. All ayes carried.

Bills Paid Abstract #7 2024 Vouchers 320-369

General A	\$	23,323.63
General B	\$	14,944.98
Highway DA	\$	293.46
Highway DB	\$	37,806.50
Capital Fund H	\$	32,989.11
Fire Protection	\$	643.00
Library	\$	-----
Trust & Agency	\$	2,457.32
Total:	\$	112,458.00

Respectfully submitted,

Holli Cross
Town Clerk