

Agenda
Town Of Hoosick Town Board Regular Meeting
Wednesday December 9th 2024

Our December 2024 Hoosick Town Board meeting is open to the public @ 80 Church St. beginning at 7pm. ZOOM will NOT be available for this meeting.

I. Call to Order

II. Pledge of Allegiance

III. Roll Call

- Previous Meeting(s) Minutes- have been reviewed by the board and are available from the Town Clerk or www.townofhoosick.org .
- **Town Board Reports-** Monthly Operating Statement, Abstract of Vouchers, List of Monthly Checks Issued, and Revenues have been issued to the Town Board, Clerk, Highway Superintendent, and Assessor.
- **Zoning & Planning Board Minutes & Reports-** Available on the Town website www.townofhoosick.org

IV. Welcome/Public Comments

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V. Correspondence/Announcements

- Community Participation Work Group (CPWG) is inviting the community to virtually attend the December 16th meeting from 6-8pm to hear the latest on the new water source construction and hear an update on the multi-community health study including the results of the Hoosick Falls community health survey administered during biomonitoring and an update on the timeline going forward.
A virtual Link will be shared via CPWG Listserv prior to the meeting. To join the CPWG Listserv, send an email with your full name and email address to hoosickfallscpwg@paigegroup.com
- Stewart's South Grand Opening/Ribbon Cutting Ceremony is at 11am on December 13th 2024.
- We have received the 2025 Association of Towns Training School and Annual Meeting information which is held in NYC.

VI. Town Clerk's Report- Holli Cross

- **Monthly Report-**
- **\$1 Hunting License Printing Fee- TOH 2024 Resolution NO. _____**
- **Solar FOIL Request process- Discussion**
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- **Facility Use Request:**



VII. Superintendent of Highway's Report- Paul Hoag

- **Report-**
- **Caretakers Road Proposal-**
- **Cottrell Road Bridge Update-**
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 - **Azar Design Co. Agreement-** Town of Hoosick 2024 Resolution NO. _____ Authorizing Supervisor Surdam to sign the Architectural/Engineering Consulting Agreement for the Cottrell Road Bridge Replacement with Azar Design Co. **Motion to approve.**
 - Next Steps, the Town needs to execute a State-Local Agreement (SLA) with NYSDOT. A meeting was held this week with the Town, NYSDOT, and Azar Design Co. We are waiting to receive the agreement.

VIII. Assessor's Office- Tiffany McMahon

- **Report-**
- **2024 Resolution NO. _____ allowing the Assessor to Conduct Electronic Real Property Tax Administration pursuant to RPTL 104. Motion to approve.**

IX. Code Enforcement- Jared Smith

- **Report- Report emailed**

X. Recreation-

- **Part Time Recreation Supervisor- Motion** to Appoint Ashley St Onge as Part Time Recreation Supervisor to oversee the 2025 Pool and Summer Camp Programs \$25per hour.

XI. Supervisor Surdam's Report-

- I virtually attended the monthly CPWG meeting.
- Town Board meeting prep and agenda.
- Virtually attended TIP Project meeting to gather information for the Cottrell Rd Bridge replacement project.
- Eric and I met with the Village in ref to the Transfer Station.
- I met with Sarah Livingstone in ref to the new website with HFCS.
- Eric and I met with Ashley St Onge in ref to the Part-Time Recreation Director.

XII. Town Council Reports

Deputy Supervisor Sheffer-

Councilperson McAuliffe-

Councilperson Hanselman-

Councilperson Houghton-

XIII. New Business

- **2024 Inter Budget Transfers – Motion to approve as requested.**
- **Pickle Ball Courts-** Adding additional nets. **Discussion**
- **Comp Alliance Safe Workplace Award for Policy year 2023 \$1,500 check.**
- **Penflex Actuarial Services, LLC 11/1/204-10/31/2025 Service Fee Agreement-**
Motion to approve the estimated \$3200 without the LOSAP Audit Package and to authorize Supervisor Surdam to sign the agreement on behalf of the Town of Hoosick.
- **Rensselaer County District Attorney Mary Pat Donnelly letter in reference to Delegation of Authority to Prosecute. Discussion**
- **Village Transfer Station Changes- Discussion to develop a Shared Services Agreement.**
- **Proposed 5 year Commercial Lease Renewal Agreement between the Hoosick Area Partnership for Parents and Youth, dba The Hoosick Armory and the Town of Hoosick- Discussion**
- **Town of Hoosick Emergency Medical Services-** Opening Discussions for the possible creation of an **Ambulance District** for the Town of Hoosick.
- **Bookkeeper/Payroll Clerk-** From the time our payroll clerk retired early this year our Bookkeeper has picked up the duties in addition to the normal requirements. Supervisor Surdam is requesting authorization to pay Rae Granger a \$ _____ one-time payment to compensate Rae for the additional time.
- **New Payroll Clerk-** Motion to approve Cassandra Kinny to the position of Part-Time Payroll Clerk.
- **New Deputy Town Clerk-** **Motion** to approve Cassandra Kinny to the position of Part-Time Deputy Town Clerk

XIV. Old Business

- **New updated Solar Law- Motion to approve Local Law NO.7 of 2024 Amending Chapter 14 of the Town of Hoosick Code Energy Systems Law.**
- **Comprehensive Plan- No Update at this time.**
- **Rensselaer County Multi-Jurisdictional All-Hazard Plan-** Mark, Paul and Jerad are working with the County on this updated plan. All of the required paperwork to date has been submitted. **Update-** The new plan outline was just returned for review.
- **Open Meeting Law Policy & Procedures for the Town of Hoosick- Discussion**
- **HFCS/Town Communications Update-** Sarah Livingstone has settled into her position at the school and has been working on the schools website. They are using the Apptegy Platform and have secured a separate module that will be the Towns website with a separate URL connection. Our first expense will be to pay for the module which will be under \$1500. Sarah will begin to develop our website as a ghost site for a few months until we are ready to go live. Our website will continue to operate as it is. **Update-** Supervisor Surdam did meet with Sarah last week and we are making progress.
- **Residency Requirements for Public Officers- Motion to approve Local Law NO. 8 of 2024 approving Residency Requirements of Appointive Town Officers.**
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- **Executive Session (if needed)-**
- **Scheduled Meetings-**
 - **Zoning Board- Zoning Board Meetings are now the 2nd Tuesday of the month.**
 - **Planning Board** meets the third Monday of the month. These meetings are held in the Court Room of the Hoosick Armory. Meeting minutes are available online @ www.townofhoosick.org or from the Town Clerk.

Adjournment pending the signing of Vouchers