

**Town of Hoosick  
Regular Board Meeting  
Monday February 13, 2023 7:00 pm**

**Called to Order**

**Pledge of Allegiance**

**Roll Call:** Jerry McAuliffe, Jackie Houghton, Eric Sheffer, and Supervisor Mark Surdam. William Hanselman was absent from the meeting.

**Previous Meeting(s) Minutes-** have been reviewed by the board and are available from the Town Clerk or [www.townofhoosick.org](http://www.townofhoosick.org) .

**Reports-** Monthly Operating Statement, Abstract of Vouchers, and Revenues have been issued to the Town Board, Clerk, Highway Superintendent, Assessor and Recreation Supervisor.

**Welcome/Public Comments-** Open time to share thoughts, concerns, and announcements with the Board that are Town related. Please limit remarks to 3 minutes.

- **Welcome Amanda Haar & Greg Laurin** to address the Board on behalf of the SVHC Regional Advisory Board (RAB)
- **Welcome Armory Board** for annual communication/updates.

**Correspondence/Announcements**

- **St. Patrick's Day Parade Flyer**
- **Municipal Dog Shelter email**

**Town Clerk's Report**

- **Monthly Report-**The Clerk's report for the month of January is as follows: \$2,200 and remitted to the Supervisor was \$1,864.53.
- **Facilities Use Request- Community Garden\_**  
**MOTION**  
McAuliffe made the motion to approve the Community Garden. Sheffer seconded the motion. All ayes carried.
- **Facilities Use Request- Kiwanis Skating\_**  
**MOTION**  
McAuliffe made the motion to approve Kiwanis Skating. Sheffer seconded the motion. All ayes carried.

**Assessor's Report**

- **Report-** Tony states that exemptions are due by March 1<sup>st</sup>. This is the deadline for them. County is going through with the Firefighter credit. There are flaws in the law and this will not be enough time for the firefighters to receive the credit since March 1<sup>st</sup> is the deadline. Towns have 3 years to opt in on the credit.
- **2023 Tentative Special Franchise Full Values Letter-**this has been received.
- **New Assessor-**Tiffany has passed the 1<sup>st</sup> session of training.

**Superintendent of Highway's Report**

- **BID-** There was a bid opening for the winter sand. The only bid received by the Town Clerk was for Peckham. This was accepted.

**MOTION**

Houghton made the motion to accept the bid for winter sand from Peckham's. Sheffer seconded the motion. All ayes carried.

- **Report-**With the mild weather the highway has continued to cut brush on Farmer's Inn Road. Trees have been cut down, brush hogging has continued, potholes are being filled, and dirt roads will be fixed as soon as able to.
- **284 Plan-**Paul is working on the plan to submit to the state for this year.
- **Equipment-**Paul also mentioned that the equipment at the highway department is getting older and will need to be replaced soon. Paul was thinking about leasing a small excavator with tracks to see if this is something that would be feasible to buy and use for the town.
- **Comprehensive Road Plan-**Paul is trying to get the ditching and culvers replaced. He is looking to get pavement done on roads but only had so much money to work with each year. When doing a road, the following year it needs to be chip sealed to protect the road. This takes all the money that could potentially be used to pave another road in the town. Paul was wondering if a bond would help to finish Wilson Hill Road.

**Town Historian**

- **Report-** Rick was not available for the meeting.

**Code Enforcement**

- **Report-** Jared reports that he has issued 11 new building permits, 16 permits are complete and has answered 2 complaints on Farmer's Inn Road.

**Recreation**

- **Report-**Ayla states that the rink has not been the best this year with the warm weather. There has been under 10 days this month for ice skating. They were only able to get 1 Thursday lesson in and 1 Sunday lesson in.
- **Ice Conditions** – The warm weather this year has not been in the rink's favor.
- **Summer Camp Manager- Motion** to appoint Ashley St. Onge 2023 Summer Camp Manager-

**Discussion**

**MOTION**

Houghton made the motion to approve Ashley St. Onge as Summer Camp Manager for 2023. Sheffer seconded the motion. All ayes carried.

**Supervisor Surdam's Report**

- Supervisor Surdam will provide report next month.

**Town Council Reports**

**Deputy Supervisor Sheffer-** Eric states that Nicole will be putting the comprehensive plan together for review. This will be sent to us as soon as the updates are completed. Eric will also check with Matt regarding the Community Garden to see about insurance coverage.

**Councilperson McAuliffe-** Nothing for the month.

**Councilperson Hanselman-** Nothing for the month.

**Councilperson Houghton-** Nothing for the month.

**New Business**

- **2022 Inner Budget Transfers- Motion** to approve as presented.

**MOTION**

Sheffer made the motion to approve the 2022 inner budget transfers as presented. McAuliffe seconded the motion. All ayes carried.

- **Comp Alliance Annual Training Schedule** for Workplace Violence, Chemical Safety, and Blood-Borne Pathogens- Supervisor Surdam wanted to make sure that everyone is aware that this training has to be completed especially with the summer help coming aboard.

- **Payroll Change-** Janet Davendonis has retired as our Payroll Clerk. Payroll Company PAYCHEX is used by a number of local organizations and came highly recommended.

**Motion** to approve Supervisor Surdam to sign Agreement Authorizing PAYCHEX as our new payroll service at an estimated cost between \$3,000 to \$3500 with service to begin as soon as possible. Paychex will be going live this coming week.

**MOTION**

Sheffer made the motion to approve Supervisor Surdam to sign Agreement Authorizing PAYCHEX as our new payroll service at an estimated cost between \$3,000 to \$3500 with service to begin as soon as possible. Houghton seconded the motion. All ayes carried.

- **The 2023 Town of Hoosick Summer Camp Application & Parent Handbook**

**MOTION**

Houghton made the motion to approve the Summer Camp Application and Parent Handbook. McAuliffe seconded the motion. All ayes carried.

- **New Statewide Tax Exemption for volunteer firefighters and ambulance workers-** This was discussed under the assessor.

- **2023 Rensselaer County Hazardous Waste Days-** Supervisor Surdam will send an email expressing interest in having a Hazardous Waste Day in the Town of Hoosick.
- **State Route 7 reopened following emergency installation of a new 136' culvert which caused a section of Route 7 in the Town to be closed for 3 weeks. A Huge Thank You to NYSDOT Staff for the 24/7 effort that went into this road repair on an extremely busy highway. Discussion**
- **New Rensselaer County Property Foreclosure List is out-** Collar City Auction Books are available on the table in the lobby of the Armory.
- **Penflex Service Award-**North Hoosick has submitted the service awards for approval.

**MOTION**

Sheffer made the motion to approve the 2022 service awards for North Hoosick. McAuliffe seconded the motion. All ayes carried.

**Old Business**

- **Zoning Law re-writes update- Workshop was held Wednesday 12/14 at 6pm. This will be available at the March meeting.**
- **\$925,000 Recreation SAM Grant-** Everything is complete on our end. Recent Update- we have heard from the DASNY in response to Supervisor Surdam's email and we have been told we are still waiting for final approval. **No Updates to report.**
- **Town of Hoosick Road Asset Management Plan Scope of Work Draft- No update**
- **Cannabis-** This will be presented at the March meeting to extend the moratorium.
- **Domestic Partnerships-** Attorney Schopf is looking into. This will be presented at the March meeting for approval.
- **Employee Comp & Benefits Manual-** A couple of updates are needed- The Board has received the proposed updates for review. Juneteenth will be added as a legal holiday. This pertains to non-union employees. Credits per pay period. This will be up to 104 hours per year. Sick leave/Personal leave will be raised from 26 hours to 32 hours. **Motion to Approve proposed updates.**

**MOTION**

Sheffer made the motion to approve the changes. Attorney Schopf will update and present to the board in March. Houghton seconded the motion. All ayes carried.

- **Mahoney Alarm Install-** These will be installed in the courtroom, clerk's office and assessor's office.

*For specific questions about the public water supply: Email: [bpwsp@health.ny.gov](mailto:bpwsp@health.ny.gov), phone: 518-402-7650*

*For specific questions about private wells: Email: [beei@health.ny.gov](mailto:beei@health.ny.gov), phone: 518-402-7860*

*For specific questions about blood testing: Email: [beoe@health.ny.gov](mailto:beoe@health.ny.gov), phone: 518-402-7950*

New York State Water Quality Hotline, 800-801-8092, is available, Monday-Friday 9am-8pm and Saturday 9am-3pm.

**Scheduled Meetings-**

**Scheduled Meetings- Zoning Board** meets the First Monday of the month; **Planning Board** meets the third Monday of the month. These meetings are held at 7pm in the Court Room of the HAYC3 Armory. **The Planning Board meeting and the Zoning Board meeting will be held via ZOOM just as the regular monthly meeting was held.** Meeting minutes are available online @ [www.townofhoosick.org](http://www.townofhoosick.org) or from the Town Clerk.

- **Executive Session- None required.**

**Adjournment**

Sheffer made the motion to adjourn the regular meeting at 8:54pm pending the signing of vouchers, McAuliffe seconded the motion. All ayes carried.

**Bills Paid Abstract #2 2023 Vouchers 59-117**

|                 |    |                 |
|-----------------|----|-----------------|
| General A       | \$ | 18,163.48       |
| General B       | \$ | 10,068.52       |
| Highway DA      | \$ | 6,730.71        |
| Highway DB      | \$ | 59,116.17       |
| Capital Fund H  | \$ | -----           |
| Fire Protection | \$ | 874,470.45      |
| Library         | \$ | 95,000.00       |
| Trust & Agency  | \$ | <u>6,820.08</u> |
| Total:          | \$ | 1,070,369.41    |

Respectfully submitted,

Holli Cross  
Town Clerk