

**Town of Hoosick  
Regular Board Meeting  
Monday December 12, 2022 7:00 pm**

**Called to Order**

**Pledge of Allegiance**

**Roll Call:** Jerry McAuliffe, William Hanselman, Jackie Houghton, and Eric Sheffer Supervisor Mark Surdam was absent from the meeting.

**Previous Meeting(s) Minutes-** have been reviewed by the board and are available from the Town Clerk or [www.townofhoosick.org](http://www.townofhoosick.org) .

**Reports-** Monthly Operating Statement, Abstract of Vouchers, and Revenues have been issued to the Town Board, Clerk, Highway Superintendent, Assessor and Recreation Supervisor.

**Welcome/Public Comments-** Open time to share thoughts, concerns, and announcements with the Board that are Town related. Please limit remarks to 3 minutes.

- **No Public Comments**

**Correspondence/Announcements**

- Hoosick Township Historical Society November newsletter is available. There is a raffle for a 48" X 64" Christmas Quilt Handcrafted by Diane Ahrberg. Information is available at [www.HoosickHistory.com](http://www.HoosickHistory.com) .

**Town Clerk's Report**

- **Monthly Report-**The Clerk's report for the month of November is as follows: \$9,502.00 and remitted to the Supervisor was \$830.33
- **Facilities Use Request-** None for the month

**Assessor's Report**

- **Report-** Tony states that he is out data collecting with Tiffany. Exemptions are being mailed out. Half have already been mailed. The other half will go out by the end of the week. GAR is still progressing, and everything is still on schedule with the revaluation.

**Superintendent of Highway's Report**

- **Report-** The mild weather had extended the time to repair the road. The highway has been working on Farmers Inn Road, Brenestuhl road and LeBarron road ditching. Paul states that he has not had a chance to check out the streetlights that have been reported to be out. Paul met with Tom at the rink to go over some of that needs to be repaired before opening the rink.

Jackie asked that the timer for the basketball court lights be switched to an earlier time. Paul will check in on this.

### Town Historian

- **Report-** Rick was not available for the meeting.

### Code Enforcement

- **Report-** No report for this month.
- **Code Enforcement & Building Inspector Position-** The Town Board called a Special Meeting on November 30, 2022 and did Appoint Jared Smith from Bennington to be our 1<sup>st</sup> Full Time Building Inspector & Code Enforcement Officer.

### Recreation

- **Report**  
**Learn to Skate Program-**signups will be happening on December 28<sup>th</sup> and January 8<sup>th</sup>. As the prices were last year it will be \$40 for Town residents and \$50 for non-residents.

**Season Pass Form-**Ayla asked about season passes. She was not sure how it worked with the pool as far as a pass. She needed to know what the board wanted to do for passes and if it would be worth it for them to obtain one. The board discussed pricing. Holli told them that the pricing of the individual pass for the pool was around \$75, and the family pass was \$120. The family pass included two adults and up to three children.

**Employee Handbook-**Deputy Supervisor Sheffer stated that there was one paragraph that needs to be addressed. He explained to Ayla that it cannot say I and must be more of a general statement for cell phone use.

**Sweatshirts-**discussion among the board was that pricing would need to be given to them to decide. The board feels that sweatshirts are pricey and maybe long sleeve shirts would be more appropriate and a better option. Ayla will get pricing on both and give the information to the board.

The time clock fell off the wall and now has an error on the screen. There is a faucet in the back room that is leaking and needs to be fixed. The door to the office needs to be fixed so that it can be closed and the top opens to keep the kids out of the office when they are open. Councilperson Hanselman stated that he would look at both issues and as far as the office door they would have to investigate that. Possibly use a gate.

- **Additional Staff Appointments- Motion to appoint for Ice Rink Staff;** Emma McCart, Mackenna Roberson, Jevan Angell, Megan Marcoux, Tyler Peabody, Andrew Sparks, Marissa Wrubluski, Jessica Haynes, Hadley Colegrove, **Maintenance Staff;** Tucker Weber, and Jake Sparks as **Assistant Rink Manager.**

### MOTION

Houghton made the motion to appoint rink staff, maintenance staff, and Assistant Rink Manager. Hanselman seconded the motion. All ayes carried.

- **2022-2023 Rink Employee Pay Rates-** Were approved at the November Meeting but we need to add new minimum wage effective January 1<sup>st</sup>, 2023, of \$14.20 per hour for Rink Staff.

**MOTION**

McAuliffe made the motion to approve the increase in minimum wage effective January 1<sup>st</sup>, 2023, of \$14.20 per hour for rink staff. Hanselman seconded the motion. All ayes carried.

- **Becker Quote for Skates & Sharpener Supplies-** Deputy Supervisor Sheffer stated that he would like to get these skates ordered. Councilperson Houghton would like a few questions answered before she agrees to the quote. Sheffer asked for a motion to tentatively approve pending answers.

**MOTION**

Hanselman made a motion to approve the quote tentatively upon follow up with pricing and information requested. Houghton seconded the motion. All ayes carried.

**Supervisor Surdam's Report**

- I virtually attended the monthly CPWG meeting.
- I virtually attended the CDTC Policy Board meeting.

**Town Council Reports**

**Deputy Supervisor Sheffer-** Eric talked with David Gilmore regarding the progress of the Comprehensive plan. They will have a phone conversation on Thursday or Friday to get the draft completed for review. There will still be more that needs to be done with the draft before the final approval. No dumping signs are being made but Eric feels that these should not be put out until Springtime.

**Councilperson McAuliffe-** Nothing for the month.

**Councilperson Hanselman-** The Winter Heating preparedness has four things that they were offering. Cleaning of the furnace was one of them, but all offers have since past since the heating season has begun. Bill feels that we were notified of these things too late to get the word out to the residents and that maybe next year it should be talked about sooner. There are still programs that low income and seniors can apply for throughout the county, and this is something that the senior center has been helping with for those that attend the senior center. Cindy Mattison has been assisting them with the paperwork and filling out the documents to turn into the county. Bill will get an announcement for the paper to let others know and will send it over to the Eastwick for posting.

**Councilperson Houghton-** Nothing for the month.

*New Business*

- **2022 Inner Budget Transfers** to approve as presented.

**MOTION**

Houghton made the motion to approve the 2022 Inner Budget Transfers as presented. Hanselman seconded the motion. All ayes carried.

- **New Local Law- Motion to Approve Local Law No. 3 of 2022 Adopting the Minimum Standards for Administration and Enforcement of the Uniform Fire Prevention and Building Code and the State Energy Conservation Construction Code.**

**MOTION**

McAuliffe made the motion to approve **Local Law No. 3 of 2022 Adopting the Minimum Standards for Administration and Enforcement of the Uniform Fire Prevention and Building Code and the State Energy Conservation Construction Code.** Hanselman seconded the motion. All ayes carried. Roll call vote- McAuliffe-yes, Hanselman-yes, Houghton-yes, and Sheffer-yes. Surdam was absent.

- **Board of Review Appointment- Motion** to re-appoint Raquel Brenenstuhl to the Assessment Review Board for a 5-year term ending Sept. 30, 2027.

**MOTION**

Hanselman made the motion to re-appoint Raquel Brenenstuhl to the Assessment Review Board for a 5-year term ending Sept. 30, 2027. McAuliffe seconded the motion. All ayes carried.

- **Comp Alliance \$3,063 Safe Workplace Award**
- **Penflex Service Award Program- Motion to approve Supervisor Surdam to sign the 2022-2023 North Hoosick Fire Protection District Service Award Program with Total estimated Standard and Distribution Service Fees of \$2,900.**

**MOTION**

Houghton made the motion to approve Supervisor Surdam to sign the 2022-2023 North Hoosick Fire Protection District Service Award Program with Total estimated Standard and Distribution Service Fees of \$2,900. McAuliffe seconded the motion. All ayes carried.

- **Bridge NY Program-** New Funding has come available and we have been told the Cottrell Road Bridge does qualify for this round of funding. **Motion to approve having Wayne Bonesteel, PE of Foit-Albert Associates submit the Cottrell Road Bridge Replacement Funding Application on behalf of the Town of Hoosick.**

**MOTION**

McAuliffe made the motion to approve having Wayne Bonesteel, PE of Foit-Albert Associates submit the Cottrell Road Bridge Replacement Funding Application on behalf of the Town of Hoosick. Hanselman seconded the motion. All ayes carried.

- **Hoosick Historical Society Funding Letter of Support Request-** The purpose of the project is to raise attendance to our Battlefield and historic sites. **Motion** to approve Supervisor Surdam to submit a letter of support as requested.

**MOTION**

Houghton made the motion to approve Supervisor Surdam to submit a letter of support as requested.

- **Armory-McAuliffe** asked about apartments that may be coming into the Armory. He states that he has been asked by residents. Deputy Supervisor Sheffer stated that he knew nothing about it and that the best place to go was to the Armory board to ask. Eric states that he would follow up with them to see what is going on.

### **Old Business**

- **Zoning Law re-writes update- New Workshop date Wednesday 12/14 at 6pm.** We will ask members of the Zoning and Planning Board to attend. The Workshop is also open to the public.
- **\$925,000 Recreation SAM Grant-** Everything is complete on our end. Recent Update- we have heard from DASNY in response to Supervisor Surdam's email and we have been told we are still waiting for final approval. **No Updates to report.**
- **Town of Hoosick Road Asset Management Plan Scope of Work Draft- No update**
- **Wireless Panic Alarm System-** There is a proposal to install panic alarms in the Town Clerk's office, Court Clerk's office and in the Assessor's office.
- **Executive Session- To discuss a personnel issue.**

### **MOTION**

Houghton made the motion to enter executive session to discuss a personnel issue at 7:45pm. McAuliffe seconded the motion. All ayes carried. Deputy Supervisor Sheffer announced that there will not be a decision announced.

### **MOTION**

Sheffer made a motion to exit out of executive session at 8:21pm. Hanselman seconded the motion. All ayes carried.

*For specific questions about the public water supply: Email: [bpwsp@health.ny.gov](mailto:bpwsp@health.ny.gov), phone: 518-402-7650*

*For specific questions about private wells: Email: [beei@health.ny.gov](mailto:beei@health.ny.gov), phone: 518-402-7860*

*For specific questions about blood testing: Email: [beoe@health.ny.gov](mailto:beoe@health.ny.gov), phone: 518-402-7950*

New York State Water Quality Hotline, [800-801-8092](tel:800-801-8092), is available, Monday-Friday 9am-8pm and Saturday 9am-3pm.

### **Scheduled Meetings-**

**Scheduled Meetings- Zoning Board** meets the First Monday of the month; **Planning Board** meets the third Monday of the month. These meetings are held at 7pm in the Court Room of the HAYC3 Armory. **The Planning Board meeting and the Zoning Board meeting will be held via ZOOM just as the regular monthly meeting was held.** Meeting minutes are available online @ [www.townofhoosick.org](http://www.townofhoosick.org) or from the Town Clerk.

- **Executive Session- None required.**

### **Adjournment**

Houghton made the motion to adjourn the regular meeting at 8:22pm pending the signing of vouchers, McAuliffe seconded the motion. All ayes carried.

**Bills Paid Abstract #12 2022 Vouchers 587-635**

General A	\$	16,670.65
General B	\$	3,381.65
Highway DA	\$	4,033.15
Highway DB	\$	43,596.11
Capital Fund H	\$	-----
Fire Protection	\$	-----
Library	\$	-----
Trust & Agency	\$	<u>4,288.28</u>
Total:	\$	71,969.84

Respectfully submitted,

Holli Cross  
Town Clerk