

**Town of Hoosick
Regular Board Meeting
Monday April 11, 2022 7:00 pm**

Called to Order

Pledge of Allegiance

Roll Call: Jerry McAuliffe, Eric Sheffer, Supervisor Mark Surdam, William Hanselman and Jackie Houghton,

Previous Meeting(s) Minutes- have been reviewed by the board and are available from the Town Clerk or www.townofhoosick.org .

Reports- Monthly Operating Statement, Abstract of Vouchers, and Revenues have been issued to the Town Board, Clerk, Highway Superintendent, Assessor and Recreation Supervisor.

Welcome/Public Comments- Open time to share thoughts, concerns, and announcements with the Board that are Town related. Please limit remarks to 3 minutes.

- **Town of Hoosick Rescue Squad-** James Monahan is a board member of the Town of Hoosick Rescue Squad and on behalf of the board he wanted to not only thank the Town of Hoosick for the money that was given to the rescue squad but the residents of the town for the support over the years. He states that the rescue squad is going nowhere as the rumors on the street have been saying and they will be there for a long duration of time. The squad consists of 20% part time paid and 80% volunteer. They have been providing service for 65 years of which Bill Gaillard has been with the squad for 55 years. ALS is now available with the rescue squad and there are a few more members that will be obtaining qualification to provide this level of care. 1,078 calls were made last year and of that 110 were not able to be answered due to it being a second or third duty crew.
- **Elizabeth Lewis-NYS Dept. of Health-**Betsy discussed the PFAS health study going on in the Town of Hoosick, Village of Hoosick Falls, and Town of Petersburg. They are looking for at least 500 adults and 150 children. There is an open house at the old CDPHP building, May 7th from 1-4. You can tour the clinic and make an appointment that same day to begin the study. The study consists of liver function, kidney function and the long-term effects of PFAS.
- **Jackie Berry-Feral Cat Program-**Sam Kenyon appeared on behalf of Jackie. The program is a non-profit cat program/organization. They are currently looking for volunteers and funding but most of all fostering of the cats. The organization will pay for the food, medical bills, and shots for the cats and then once they are ready will pay for the spay or neuter of the cats so that they can no longer reproduce. The organization is having a fund raiser at Unihog on May 14th. Please come. Sam did discuss TNR which stands for trap, neuter, and return. This is meant for more of the cats that have been outside all of their lives and are not used to having the indoor life.

Correspondence/Announcements

- **Armed Forces Day Ceremony** May 21st 12pm Liberty Memorial Park
- **The Louis Mill Museum Grand Reopening** Saturday, April 30th 11am-4pm. Reopening Ceremony will be at 1pm Honoring and Recognizing Charles Filkins and Philip Leonard.
- **Hoosick Rising Spring Mixer @ Browns** 4/13 @ 6pm.
- **Village Clean Up Day** 4/23 8:30am @ Gazebo in Wood Park. Bring Gloves Rakes Brooms & Lots of Energy!!

Town Clerk's Report

- **Monthly Report**-The Clerk's report for the month of March is as follows: \$ 11,545.23 and remitted to the Supervisor was \$10,694.87.
 - **Facilities Use Request-**
 - North Hoosick Fire Department would like to use the Reynolds/Gilchrest Rink July 3rd from 3-10 for fireworks show and band.
- MOTION**
- Sheffer made the motion to approve the request for the North Hoosick Fire Department to use the Reynolds/Gilchrest Rink July 3rd from 3-10 for fireworks show and band pending an insurance coverage correction. Houghton seconded. All ayes carried.
- **COVID-19 Rapid Test Pick-Up-** Kits are available at the Town Clerks Office during normal business hours.

Assessor's Report

- **Report-** Deadline for exemptions has passed and Tony and Dick are adding the exemptions into the system. Gar will start the update in July to keep the town at 100% equalization rate.
- **Time Warner of Albany- Special Franchise Assessment Appeal** Time Warner is doing this to all the towns and villages. There is no concern over this, and the paperwork was received after the hearing date.
- **Revaluation Update Project-**Tony will be calling GAR this week to get moving on the update.

Superintendent of Highway's Report

- **Report-**The crew has installed 8 culvert pipes along with ditching being done. When they can, sweeping of the roads will be conducted. The board is looking for a count of summer seasonal help that the town would like to use for mowing of the athletic fields and other odd jobs that may need to be done for the town.
- **CDL Training-**February 7th the requirements for obtaining a CDL changed. Training is now required before you can schedule a road test for your license. Boces does offer training in the Hudson Falls area and has 15 hours of cab driving along with taking them to the testing site. This is going to cost \$1,250. They already must pay \$450 for permits which they have done, but Paul is wondering if there could be any reimbursement for the \$1,250.
- **CHIPS Payment-**CHIPS payment has been received. Still waiting on an answer for the late payment of 2019/2020 CHIPS money.

- **284 Agreement**-Waiting on Peckham to provide material numbers, once received, should have the Agreement ready for the May monthly meeting.

Town Historian

- Phil states the museum was able to obtain a grant alongside of the library for digitalizing the five local newspapers that we had here in the town and village. April 9th, the Jr. Historians met at the museum. Winter repairs have been done to the museum (roof and plaster in the one room have been replaced). April 30th there will be a grand reopening from 11-4 at the museum. Phil has been with the museum for 40 years. Charles Filkins and Phil Leonard will both be recognized at the grand re-opening.

Code Enforcement

- **Report**- Lloyd has issued 7 permits for the month of March and has handled 3 complaints.
- **Naturae LLC**- Nothing to update on this. Still waiting for a new court date as the judge was not available for the last court date.
- **Town Sign Law**-Still need to have the town address the sign law. The current law is not clear and does not address business advertising for the services that they are providing. It only addresses billboard signs. Many businesses are in violation of the current law. Jonathan will take a look at this before the next meeting.

Recreation

- **Summer Camp** – Supervisor Surdam and Ashley will need to sit down and do the packet that has come in from the county for summer camp. Camp applications for counselors need to be in sooner than later so that the staff be obtained. Campers’ applications are coming in quickly and spots are filling.
- **Pool & Swim Lesson 2022**-Orientation will be held soon. Signups for swimming lessons will be on a Friday, Saturday, and Sunday. They are planning on doing an LGI course June 2nd depending on the schedule for Amy and Allison Perry’s school schedules. There are a couple of school groups that would like to use the pool for trips for the end of the year. Waiting on approval from the school. Everything will be firmed up at the May meeting.

Supervisor Surdam’s Report

Town Council Reports

Deputy Supervisor Sheffer- Insurance renewal has been received. Eric has reviewed and seems the same as the last renewal. Will have to have Paul review for the equipment to make sure all the equipment is listed in the coverage. Cyber coverage is now required so this will need to be added if not already in the policy. Comprehensive Plan will not be moving forward in April as planned. They would like to get the list of stakeholders first and then plan individual group meetings with the different businesses. (ex. Agricultural/open space at a certain time, Housing at a certain time etc.) Monday May 23rd is the date the board has decided on.

Councilperson McAuliffe-Went and looked at the playground and there are definitely things going on in the playground that should not be. Jerry would like to not only say thank you to all of the volunteers on the rescue squad but also the fire departments especially during the winter months when they all respond in the snowy weather to emergencies.

Councilperson Hanselman- Met with Shane Hathaway to get the quote on the lights for the courts. Waiting on the quote to come in. Will be meeting with Steve Bellemere to install the turf at the rink.

Councilperson Houghton- None

New Business

- **2022 Budget Modification- Motion** to approve **Resolution # 46** of 2022 to cover the cost for the approved new computer at the Town Highway Department.

MOTION

Bill Hanselman made the motion to approve **Resolution #46** of 2022 to cover the cost for the approved new computer at the Town Highway Department. Jerry McAuliffe seconded. All ayes carried.

- **Castle Playground Clean up- Hoosick Rising** has offered to do some cleanup as part of the Village Clean Up Day April 23rd.
- **North Hoosick Fire Dept. Service Reward Program- Motion** to approve the 2021 2021 Service Award Program Firefighter Records as submitted and to Authorize Supervisor Surdam to sign the 2021 Sponsor Authorization Form.

MOTION

- Sheffer made the motion to approve the 2021 Service Award Program Firefighter Records as submitted and to Authorize Supervisor Surdam to sign the 2021 Sponsor Authorization Form. Houghton seconded. All ayes carried.
- **Town of Hoosick Housing Authority Board Member-** We are looking for a new member that would fill Anne Keegan's remaining term which ends September 30, 2022. Meetings are generally held the 3rd Thursday at 4pm at Hoosick Meadows. We also need to replace a zoning board member that will not be continuing after the term has expired.
- **Assessment Review Board- Motion** to Re-Appoint Lisa Saunders to a 5-year term which will expire September 30th, 2026.

MOTION

McAuliffe made the motion to re-appoint Lisa Saunders to a 5-year term which will expire September 30th, 2026. Hanselman seconded. All ayes carried.

- **Comp Alliance- Annual Report** This has been received by Supervisor Surdam and is available for review upon request.
- **Capital District Transportation Committee Letter Dated March 29th, 2022-** Supervisor Surdam has been appointed to be one of two town and village voting members on the CDTC Policy Board for a one-year period having completed one year as an alternate.

Old Business

- **On-Line General Town Code- Resolution #47** to approve the adoption of the on-line General Town Code.

MOTION

Sheffer made the motion to approve **Resolution #47** to adopt the On-Line General Code for the Town of Hoosick. McAuliffe seconded. All ayes carried.

- **Code Law Update-** The **New York State** Uniform Fire Prevention and Building **Code** adopted pursuant to Article 18 of the Executive Law. **Section 1203.2** has been added and updated. This will need to be reviewed and adopted.
- **Town of Hoosick Comprehensive Plan-** This is still a work in progress. Tentative date has been set and will meet with the various groups throughout the day that are on the stakeholders list.
- **ARPA Funds Grant Agreement & Funding Disbursement** -checks will be available tomorrow (Tuesday) for pickup.
- **2022-2023 CDTC Unified Planning Work Program Transportation Planning Project Proposal** has been submitted requesting funding assistance in creating an Asset Management Capital Plan for Town of Hoosick Roads as part of the New Visions 2050 Federal Program. Capital District Transportation Committee has also approved the grant for \$30,000 for the road study to help with a long-term plan for getting the roads in better shape.
- **GASB 75 Update- BPAS Actuarial and Pension Services, LLC** has completed the report. The AUD has been submitted.

For specific questions about the public water supply: Email: bpwsp@health.ny.gov, phone: 518-402-7650

For specific questions about private wells: Email: beei@health.ny.gov, phone: 518-402-7860

For specific questions about blood testing: Email: beoe@health.ny.gov, phone: 518-402-7950

New York State Water Quality Hotline, [800-801-8092](tel:800-801-8092), is available, Monday-Friday 9am-8pm and Saturday 9am-3pm.

Scheduled Meetings-

Scheduled Meetings- Zoning Board meets the First Monday of the month; **Planning Board** meets the third Monday of the month. These meetings are held at 7pm in the Court Room of the HAYC3 Armory. **The Planning Board meeting and the Zoning Board meeting will be held via ZOOM just as the regular monthly meeting was held.** Meeting minutes are available online @ www.townofhoosick.org or from the Town Clerk.

- **Executive Session- None needed**

Adjournment

Houghton made the motion to adjourn the regular meeting at 8:54 pm pending the signing of vouchers, Sheffer seconded, all ayes carried.

Bills Paid Abstract #4 2022 Vouchers 160-222

General A	\$	102,559.67
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General B	\$	80,054.69
Highway DA	\$	89.96
Highway DB	\$	38,756.72
Capital Fund H	\$	-----
Fire Protection	\$	-----
Library	\$	-----
Trust & Agency	\$	<u>2,492.65</u>
Total:	\$	223,953.69

Respectfully submitted,

Holli Cross
Town Clerk