

**Town of Hoosick  
Regular Board Meeting  
Monday May 9, 2022 7:00 pm**

**Called to Order**

**Pledge of Allegiance**

**Roll Call:** Jerry McAuliffe, Eric Sheffer, Supervisor Mark Surdam, William Hanselman and Jackie Houghton,

**Previous Meeting(s) Minutes-** have been reviewed by the board and are available from the Town Clerk or [www.townofhoosick.org](http://www.townofhoosick.org) .

**Reports-** Monthly Operating Statement, Abstract of Vouchers, and Revenues have been issued to the Town Board, Clerk, Highway Superintendent, Assessor and Recreation Supervisor.

**Welcome/Public Comments-** Open time to share thoughts, concerns, and announcements with the Board that are Town related. Please limit remarks to 3 minutes.

- **Solar N Earth-Scott Fitzgerald on community solar program-**Scott explained to the board about the community solar program and how it works with the bills from National Grid. He states that three years ago NYS implemented going green with electric and has a program in place right now that would offer you 10% savings on the over all cost

**Correspondence/Announcements**

- **Armed Forces Day Ceremony** May 21<sup>st</sup> 12pm Liberty Memorial Park
- **Hoosick Post 40 Memorial Day Parade Monday 5/30/22 10:00 AM.**

**Town Clerk's Report**

- **Monthly Report-**The Clerk's report for the month of March is as follows: \$ 11,545.23 and remitted to the Supervisor was \$10,694.87.
- **Facilities Use Request-**
  - Hoosick Falls Wrestling would like to use the Reynolds/Gilchrest Rink June 1<sup>st</sup> through August 2022 to learn the sport of wrestling.  
**MOTION**  
Sheffer made the motion to approve the request for the Hoosick Falls Wrestling to use the Reynolds/Gilchrest Rink June 1<sup>st</sup> through August 2022. Houghton seconded. All ayes carried.
  - Hoosick Falls Community Band would like to use the Reynolds/Gilchrest Rink on Wednesdays for the Summer band concerts in the event of inclement weather.  
**MOTION**  
Sheffer made the motion to approve the request for the Hoosick Falls Community Band to use the Reynolds/Gilchrest Rink on Wednesdays for the Summer band concerts in the event of inclement weather. McAuliffe seconded. All ayes carried.

- **COVID-19 Rapid Test Pick-Up-** Kits are available at the Town Clerks Office during normal business hours.

**Assessor's Report**

- **Report-** Deadline for exemptions has passed and Tony and Dick are adding the exemptions into the system. Gar will start the update in July to keep the town at 100% equalization rate.
- **Revaluation Update Project-**Tony will be calling GAR this week to get moving on the update.

**Superintendent of Highway's Report**

- Wilson Hill has been completed, Grading has been completed, Paul is working on the 284 agreement and does have a rough draft for review. Expenses are also high on equipment fixes. The items are very expensive to just try and fix equipment. Paul would like to honor a vet for this Memorial Day and have them ride in one of the Town vehicles for the parade. Everyone agreed with this idea.
- **CHIPS Payment-**This is still being reviewed in regards to what was received. Rae stated that the information that was received from the state was one of the payments received but one is still missing from a previous year.
- **CDL "In the Cab" Driver Training-** Paul states that this is a very expensive process now that the state has changed the requirements for a CDL. There is classroom training involved two (2) nights a week and requires on the road driver training of at least 18 hours and the last two hours is the road test. For a total of 20 hours. Attorney Schopf states that a letter will be needed from the union for the agreement since they are part of this. The board agreed to pay for Brandon Redden and Chase Thompson for the training but will have to discuss this in the upcoming union contract.

**MOTION**

Hanselman made the motion to approve Brandon Redden and Chase Thompson to do driver training and the town to fund this upfront for them both. McAuliffe seconded. All ayes carried.

- **Summer Help-** The board discussed two (2) summer helpers for the town to mow the athletic fields and other odd jobs so that the others could continue to work on the roads. Paul has received one application so far and it was mentioned to place an ad in the paper if necessary.
- **National Grid Demand Metered Service Notice-**
- **Increased gasoline and diesel fuel costs-** Paul reports that he is concerned with the increase in diesel fuel prices that there may not be enough money budgeted for the cost of fuel even with the bid pricing. This is not set for a certain price it is so many cents over what the port price is. The last that he knew it was \$5.799 and it seem to be going up more every day. The board states that work must continue and that if we run into issues with the money, they will have to discuss what money to move around to cover the expense.

**Town Historian**

- **Report-**There was no report given for the month. We now have a new historian.

- **New Town Historian- Motion to accept the resignation of Phil Leonard and to appoint Rick Ferrannini as the new Town of Hoosick Historian.**

**MOTION**

Houghton made the motion to accept the resignation of Phil Leonard and to accept the appointment of Rick Ferrannini as the new Town of Hoosick Historian. McAuliffe seconded. All ayes carried.

Rick wanted to add for his first job, he is looking into all the old farms that used to be in the Town of Hoosick and the history of the farms. He states that he is excited about this and hopes to be able to gather a lot of information on them.

**Code Enforcement**

**Report-** Lloyd has issued 5 permits for the month of April and answered 2 complaints. Lloyd issued a temporary CC to phase one of the new storage building project at the old Haynes Ford. Lloyd will be meeting with Jonathan @ 6pm tonight @ Naturae LLC to see what's changed. Court date is set for June 23<sup>rd</sup>.

**Recreation**

- **Summer Camp** – Supervisor Surdam has the application for the County and will apply for the permit for 2022 Summer Camp. Ashley will work on this with Supervisor Surdam to get it submitted to the County.
- **Stewart’s \$500 Summer Camp Donation has been received. Thank you, Ashley St. Onge, for applying for the funding!!** Ashley also informed the board that this grant includes an ice cream party at the end of camp for all participants.
- **Motion to Approve the following Summer Camp Employees:**

Assistant Summer Camp Director- Noreen McAuliffe - taking on the new role

**Returning Counselors**

Abigail Philpott  
 Andrew Stevens  
 Catherine Kennedy  
 Marley McLellan  
 Payton Zedalis

**New Counselors**

Jordan Hill (worked for the rink)  
 Andrew Restino (worked for admissions last season)

**MOTION**

Houghton made the motion to approve the Summer Camp Employees as listed. Sheffer seconded. All ayes carried.

- **Pool & Swim Lesson 2022-** Swimming Lesson Signups will be held on June 4th and June 11<sup>th</sup> from 9-12 at the Armory. Supervisor Surdam will be working with Sydney to get the paperwork completed for the Town Pool Permit for the summer 2022.
- **2022 Town of Hoosick Community Pool Employee Handbook- Motion to approve-** Handbook was reviewed and motion was made to approve.

## **MOTION**

Houghton made the motion to approve the Town of Hoosick Community Pool Employee handbook. McAuliffe seconded. All Ayes carried

- **Motion to Approve the following Pool Employees, Motion to include all employees have submitted applications and completed and passed required training:**

**Returning employees that have told me they are returning to the pool this year include:**

- Allison Perry (WSI only when available)
- Megan Perry (Lifeguard & WSI)
- Emily Gardner (Admissions)
- Chris Farley (Lifeguard)
- Amy Perry (Lifeguard & WSI)
- Katherine Danforth (Pre-k WSI)
- Amber MacNeil (Lifeguard)
- Stephanie Stowell (Lifeguard, formally Admissions)
- Maddie Dillard (Lifeguard)

**New pool applicants I have spoken with & given applications to include:**

- Ava Eastman (Admissions)
- Olivia Estes (Lifeguard)
- Jacob Reynolds (Lifeguard)
- Alexis Pingelski (Lifeguard)
- Emma McCart (Lifeguard)

## **MOTION**

McAuliffe made the motion to approve Pool Employees and training as listed. Hanselman seconded. All ayes carried.

## **Supervisor Surdam's Report**

- Eric & I attended the Hoosick Rising Mixer held @ Browns Brewing.
- Virtually attended the Association of Towns (AOT) Legislation at Lunch where they reviewed the ARPA Reporting guidelines.
- I submitted the required Annual ARPA report through [slfrp@treasury.gov](mailto:slfrp@treasury.gov) .
- Virtually attended a class on Fiscal Oversight Responsibilities of Governing.
- Jerry, Eric, and I attended the Event Ceremony at the Historical Society when they honored Phil Leonard and Charlie Filkins.
- Virtually attended USDOT pre-application info session for Safe Streets and Roads Grant Program.
- I sat in on the Pre-Project meeting for the former Oak Mitsui site.
- Completed meeting agenda and meeting prep.

## **Town Council Reports**

**Deputy Supervisor Sheffer-** Insurance renewal has been received. Eric has reviewed and seems the same as the last renewal except for the insurance price has gone up a bit. The insurance company is also stating we should get the Cyber Insurance as well. In the past, the town has not signed for this but with

everything going on, it would be a good idea. For a million-dollar coverage it would be \$1,488. The standard insurance is 39,960 and went up \$1,400 from last year. Eric also attended the Rescue Squad banquet where they handed out years of service awards and felt that Bill Gaillard needed to be mentioned again for all of the years of dedication that he has put into the rescue squad and continues to do so.

**MOTION**

Sheffer made the motion to accept both policies for the year. McAuliffe seconded. All ayes carried.

**Councilperson McAuliffe-**Jerry is encouraging everyone who can to donate blood. There is a shortage of blood and American Red Cross is looking for donors.

**Councilperson Hanselman-** Bill received an email for the basketball court lighting. Bill will be meeting with the carpet guys this week at the rink to see what needs to be done to lay the turf. Bill also mentioned that the turf will have to be cared for and should be no eating or drinking on the turf once it is laid.

**Councilperson Houghton-** None

**New Business**

- **2022 Budget Modification- Motion** to approve **Resolution # 49** of 2022 to modify the 2022 Budget to receive the \$500 Donation from the Stewart’s Holiday Match Program to be used for our 2022 Town of Hoosick Summer Camp.

**MOTION**

Houghton made the motion to approve **Resolution #49** of 2022 to cover the cost for the approved new computer at the Town Highway Department. Hanselman seconded. All ayes carried.

- **Accounting & Payroll Software-** This has been tabled for now. Will check with others to see what accounting software is being used and check other options.
- **State Bill to Provide Rensselaer County with the power to reduce taxes for First Responders.** Jerry felt that the first responders especially the volunteers should receive something for their time. Supervisor Surdam to send a letter of support to the state regarding the same

**MOTION**

Houghton made the motion to approve Supervisor Surdam to send a letter in support of the State Bill to provide Rensselaer County with the power to reduce taxes for first responders. McAuliffe seconded. All ayes carried.

- **Local Veteran’s Exemption Law Revision- Local Law #2 of 2022 will amend Local Law #2 of 2007 with Resolution # 48** for the Alternative Veterans Exemption for certain property taxes. A public hearing will be held on June 13<sup>th</sup> at 6:45 prior to the regular board meeting.
- **Interim Remedial Measure (IRM) to begin at 80 1<sup>st</sup> St. former Oak Mitsui site**
- **Zoning Board Open Seat-** Gary Keegan has declined re-appointment to the Zoning Board. Gary has been a great member of the Board and we thank him for the years he has served. If

interested in becoming a member of the Zoning Board, please contact Supervisor Mark Surdam or any Town Board Member.

### **Old Business**

- **Zoning Law Update-** The board would like Jonathan to take another look at the sign law. Jonathan will have something for the June meeting.
- **Town of Hoosick Comprehensive Plan-** There is an open house scheduled for May 23<sup>rd</sup> from 10-6. A presentation will be held from 6-7 at the New York State Armory 80 Church Street. All are welcome to attend.
- **Woods Brook Project Update-** the Woods Project that the Town & the Village have been involved with jointly is now complete. Johnson Hill Rd. is now open.
- **2022-2023 CDTC Unified Planning Work Program Transportation Planning Project Proposal** has been submitted requesting funding assistance in creating an Asset Management Capital Plan for Town of Hoosick Roads as part of the New Visions 2050 Federal Program. **Funding has been approved.** Supervisor Surdam has scheduled the initial Town of Hoosick Roads Asset Management Plan Project meeting with the CDTC for this week.
- **ARPA Funds Grant Agreement & Funding Disbursement-** The funds have been disbursed. The required Annual Report has been submitted as required through [slfrp@treasury.gov](mailto:slfrp@treasury.gov) showing total expenditures of \$150,750.00.

*For specific questions about the public water supply: Email: [bpwsp@health.ny.gov](mailto:bpwsp@health.ny.gov), phone: 518-402-7650*

*For specific questions about private wells: Email: [beei@health.ny.gov](mailto:beei@health.ny.gov), phone: 518-402-7860*

*For specific questions about blood testing: Email: [beoe@health.ny.gov](mailto:beoe@health.ny.gov), phone: 518-402-7950*

New York State Water Quality Hotline, 800-801-8092, is available, Monday-Friday 9am-8pm and Saturday 9am-3pm.

### **Scheduled Meetings-**

**Scheduled Meetings- Zoning Board** meets the First Monday of the month; **Planning Board** meets the third Monday of the month. These meetings are held at 7pm in the Court Room of the HAYC3 Armory. **The Planning Board meeting and the Zoning Board meeting will be held via ZOOM just as the regular monthly meeting was held.** Meeting minutes are available online @ [www.townofhoosick.org](http://www.townofhoosick.org) or from the Town Clerk.

- **Executive Session- To discuss personnel issue and seek legal advice in reference to Railroad Lane issue along with Naturae LLC.**

**Entered Executive Session at 9:07pm**

#### **MOTION**

Sheffer made the motion to enter executive session. Houghton seconded. All ayes carried.

**Exit Executive Session at 9:50pm**

#### **MOTION**

McAuliffe made the motion to exit executive session. Sheffer seconded. All ayes carried. No decision was made.

**Adjournment**

Houghton made the motion to adjourn the regular meeting at 9:51 pm pending the signing of vouchers, Sheffer seconded, all ayes carried.

**Bills Paid Abstract #5 2022 Vouchers 223-271**

General A	\$	17,454.80
General B	\$	6,343.20
Highway DA	\$	-----
Highway DB	\$	38,682.28
Capital Fund H	\$	-----
Fire Protection	\$	-----
Library	\$	-----
Trust & Agency	\$	<u>4,894.92</u>
Total:	\$	67,375.20

Respectfully submitted,

Holli Cross  
Town Clerk