

Town of Hoosick
Regular Board Meeting
Wednesday October 14, 2020 7:00 pm

Our Town Board meeting is not open to the public due to Pause New York. The meeting can be seen live via the internet at Zoom.com or the Hoosick New York Facebook Page, note there is a Facebook link through the Town of Hoosick Web- Site www.townofhoosick.org.

Pledge of Allegiance

Roll Call: William Hanselman, Jerry McAuliffe, Eric Sheffer, Supervisor Mark Surdam and Jackie Houghton

Previous Meeting(s) Minutes- have been reviewed by the board and are available from the Town Clerk or www.townofhoosick.org .

Reports- Monthly Operating Statement, Abstract of Vouchers, and Revenues have been issued to the Town Board, Clerk, Highway Superintendent, Assessor and Recreation Supervisor.

Welcome/Public Comments- Open time to share thoughts, concerns, and announcements with the Board that are Town related. Please limit remarks to 3 minutes.

- **We answered public questions throughout the meeting as they come in.**

COVID-19 Review, effects and discussion

- NYS Coronavirus hotline: 888-364-3065
- NYS Coronavirus emotional support hotline: 844-863-9314
- NYS Coronavirus website: <https://coronavirus.health.ny.gov>

Basic Precautions

- Practice Social Distancing.... Avoiding close contact with people who are sick.
- Avoiding touching your eyes, nose, and mouth.
- Staying home when you are sick.
- Covering your coughs or sneezes with a tissue, then throw the tissue in the trash.
- Cleaning and disinfecting frequently touched objects and surfaces using a regular household cleaning spray or wipe.
- Constantly practicing good hand hygiene.

Correspondence/Announcements -

- The Town of Hoosick needs to fill the following positions;
 - **Ice Manager-** Self-starter to make and maintain ice at the Reynold's Gilchrist Skating Rink 2020/2021 season.
 - **Assessment Review Board-** Contact Assessor Rice for information.
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- **Code Enforcement Officer**- Part Time. This position requires you to be certified.
- **Planning Board Attorney**- we have received one resume already.

Town Clerk's Report

- **Monthly Report**-The Clerk's report for the month of September is as follows: \$15,866.00, remitted to the Supervisor was \$1,658.32.
- **Facilities Use Request**- None for the month

Assessor's Report

- **Assessment Review Board**- There is one opening on the Assessment Review Board that needs to be filled.

Superintendent of Highway's Report

- The Highway department has been busy after the storm came through picking up limbs. There were two trees down and that was it.
- Getting trucks ready for winter. Did maintenance to the trucks and preparing them for the winter months.
- **Bovie Hill**- Bill asked if the guiderails needed to be reinstalled or replaced on the piece that was sinking in. Attorney Schopf stated that they should be reinstalled/replaced where they were originally installed. Bill to get pricing on this.
- Jerry asked about the check that was issued for the lettering on the truck. Jerry stated that the resolution stated that the lettering needed to be a certain way and also needed to be approved by the board. Jerry wanted to know if the lettering followed the resolution in which Bill responded that he thought that the lettering met the specs of the resolution.

Town Historian

- Phil stated that the Museum will be having their final outdoor show October 24th 6PM featuring Murder in the Valley of the Owl. Phil works at the museum whenever possible and has been limited because of COVID. He has been writing articles for the newsletter and now has over 300 members. The museum has a genealogy room so if anyone is interested in this please stop by the museum. There are a lot of tools to use for your search.

Recreation

- **Rink Employees- Motion** to appoint Isaac Humphrey as Assistant Manager, Sydney Stowell and Ben Kapron Rink Staff.
MOTION
- Sheffer made the motion to approve Isaac Humphrey as Assistant Manager, Sydney Stowell and Ben Kapron Rink Staff. Houghton seconded. All ayes carried.
- **Rink Staff pay scale Manager \$17.35, Assistant Manager \$15.30, Staff \$12.50, Ice Manager \$18.00.**

MOTION

Sheffer made the motion to approve rink staff pay scale Manager \$17.35, Assistant Manager \$15.30, Staff \$12.50, Ice Manager \$18.00. Hanselman seconded. All ayes carried.

- Ice skating lessons will be offered this year. The schedule is being worked on and COVID guidelines will be in place.
- Ring Manager, Alya Senecal, stated that Kathy Carknard will be making a donation to the rink to purchase new skates.
- Bill Hanselman will contact Riley Rink to see if they have any skates that are available that are in good shape to purchase for our rink.

Supervisor Surdam's Report

This will be presented at the November's board meeting.

Town Council Reports

Deputy Supervisor Sheffer- Eric would like to take care of the Island on corner of Route 7 and 22 one last time before the winter hits. He stated that there is some field grass that they could not get out this summer and is hoping it will come out now. No sprays can be used to kill this. Eric attended the water meeting via zoom. They are reviewing the study that was conducted to see which direction to go in. Hoosick Rising had a short meeting in the park regarding the Festival of Trees. This will

Councilperson McAuliffe- Jerry stated that Bruce is still working on getting the report for the tracks over by Cary Ave. He has not received the report and needed to FOIL for it. The County has since filed for the report. Jerry also stated that the steeple and the roof will be getting repaired on the Catholic Church and that the contract has been signed to do this work.

Councilperson Hanselman-Nothing at this time.

Councilperson Houghton- Nothing at this time.

New Business

- **2020 Inner Budget Transfer as requested- Motion** to approve as requested.

MOTION

Hanselman made the motion to approve the 2020 Inner Budget transfer. McAuliffe seconded. All ayes carried.

- **2020 Budget Modification for the Bovie Hill Road repairs and Beck Road paving- Motion** to approve **Resolution #53** of 2020 modifying the 2020 budget by adding \$103,500 to DB5112.2 Permanent Road Improvements transferring the funds from B Fund Balance.

MOTION

Sheffer made the motion to approve 2020 Budget Modification for the Bovie Hill Road repairs and Beck Rd. paving- Motion to approve **Resolution #53** of 2020 modifying the 2020 budget by adding \$103,500 to DB5112.2 Permanent Road Improvements transferring the funds from B Fund Balance. Houghton seconded. All ayes carried.

- **2021 Budget-** At the recent workshop the board discussed a few adjustments that need to be made but will make the necessary changes at the public hearing on November 5th with the preliminary budget.

MOTION

Hanselman made the motion to accept the 2021 Tentative Budget but would like to review the letter sent to the Town of Hoosick for the Youth Center. Sheffer seconded. All ayes carried.

- **Fire Dept. Budget Public Hearings-** West Hoosick Fire Department is scheduled for Thursday October 22nd at 6pm & the North Hoosick Fire Department is scheduled for the same night at 6:30pm. Public hearings are held at the respective fire houses. The acceptance of the budgets will be made at the November 5th public hearing for the Preliminary Budget.
- **Spectrum Northeast, LLC Franchise Renewal Agreement** - The board has discussed this and have decided to table this until next month's meeting for further review.
- **Letter from State Comptroller ref reduced Aid and Incentives for Municipalities (AIM) payment-** This was to be expected. Payment was reduced by 20%.
- **Hoosick Housing Authority Board Appointment- Motion** to appoint Lauren Macpherson to the Hoosick Housing Authority Board for a 5 year term which will expire September 30, 2025.

MOTION

McAuliffe made the motion to approve the appointment of Lauren Macpherson to the Hoosick Housing Authority Board for a 5 year term which will expire September 30, 2025. Houghton seconded. All ayes carried.

Old Business

- **On-Line General Town Code-** Everything should be in place now. When new laws are introduced and passed they will need to be filed with the State and General Code.
- **2020 Census- Census is coming to an end please make sure you are counted. The count will end October 15th.**
- **New TOH Employment Practices Manual & Compensation & Benefits Manual-** Corrections have been made and updated. The board will review and has tabled this until next month so that the updates can be reviewed and approved.
- **Peddlers Permit Proposed Local Law Updated- Motion** to approve **Resolution #54** for Local Law No. #2 of 2020. A Local Law Providing for the Licensure and Regulation of Hawkers, Hucksters, Peddlers, and Solicitors in the Town of Hoosick.

MOTION

Houghton made the motion to approve **Resolution #54** for Local Law No. #2 of 2020. A Local Law Providing for the Licensure and Regulation of Hawkers, Hucksters, Peddlers, and Solicitors in the Town of Hoosick. Sheffer seconded. All ayes carried.

For specific questions about the public water supply: Email: bpwsp@health.ny.gov, phone: 518-402-7650

For specific questions about private wells: Email: bee@health.ny.gov, phone: 518-402-7860

For specific questions about blood testing: Email: beoe@health.ny.gov, phone: 518-402-7950

New York State Water Quality Hotline, [800-801-8092](tel:800-801-8092), is available, Monday-Friday 9am-8pm and Saturday 9am-3pm.

Scheduled Meetings-

Scheduled Meetings- Zoning Board meets the First Monday of the month; **Planning Board** meets the third Monday of the month. These meetings are held at 7pm in the Court Room of the HAYC3 Armory. **The Planning Board meeting and the Zoning Board meeting will be held via ZOOM just as the regular monthly meeting was held.** Meeting minutes are available online @ www.townofhoosick.org or from the Town Clerk.

- **Executive Session- Motion to enter into executive session to discuss the Armory Lease and the Highway Department.**

MOTION

McAuliffe made the motion to enter into executive session at 8:07pm. Sheffer seconded. All ayes carried.

- **Exited from Executive session**

MOTION

McAuliffe made the motion to exit executive session at 8:47pm. Hanselman seconded. All ayes carried.

Adjournment

McAuliffe made the motion to adjourn the regular meeting at 8:49 pm pending the signing of vouchers, Hanselman seconded, all ayes carried.

Bills Paid Abstract #10 2020 Vouchers 399-441

General A	\$	18,639.61
General B	\$	6,938.66
Highway DA	\$	1,916.95
Highway DB	\$	379,625.66
Fire Protection	\$	-----
Trust & Agency	\$	<u>7,305.70</u>
Total:	\$	70,961.19

Respectfully submitted,

Holli Cross
Town Clerk