

**Town of Hoosick
Regular Board Meeting
Monday May 11, 2020 7:00 pm**

Pledge of Allegiance

Roll Call: William Hanselman , Jerry McAuliffe, Supervisor Mark Surdam, Eric Sheffer, and Jackie Houghton

Previous Meeting(s) Minutes- have been reviewed by the board and are available from the Town Clerk or www.townofhoosick.org .

Reports- Monthly Operating Statement, Abstract of Vouchers, and Revenues have been issued to the Town Board, Clerk, Highway Superintendent, Assessor and Recreation Supervisor.

Welcome/Public Comments- Open time to share thoughts, concerns, and announcements with the Board that are Town related. Please limit remarks to 3 minutes.

- **We answered public questions throughout the meeting as they came in.**

Gail Delurey – Gail would like to know if the correspondence from the neighbors and around the track can be part of the minutes. Supervisor Surdam stated and I also reiterated that the correspondence that was received via email was never discussed in a meeting and that if someone would like to see what these are than they can foil for the information.

Lloyd Moses – Lloyd was asking on behalf of the Buskirk Fire Department about the Foreign Fire Tax from 2019 and now 2020. He states that he tried to get ahold of the Bookkeeper but has been unsuccessful at doing so.

Matt Beck – Matt wanted to know about Beck Road. He stated that from the farm to Eddy Road is about 200-300 yards and this part is bad also. Supervisor Surdam states that they will look at the road before making a decision.

Matt Foster – Matt states that he lives at 32 Saratoga Street and he said that the water is not running through the ditch and wanted to know if this could be addressed. Bill had left the meeting and Supervisor Surdam was going to let Bill know of the situation.

COVID-19 Review, effects and discussion

- **Discussion-**
- NYS Coronavirus hotline: 888-364-3065
- NYS Coronavirus emotional support hotline: 844-863-9314
- NYS Coronavirus website: <https://coronavirus.health.ny.gov>

Basic Precautions

- Practice Social Distancing.... Avoiding close contact with people who are sick.
 - Avoiding touching your eyes, nose, and mouth.
 - Staying home when you are sick.
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- Covering your coughs or sneezes with a tissue, then throw the tissue in the trash.
- Cleaning and disinfecting frequently touched objects and surfaces using a regular household cleaning spray or wipe.
- Constantly practicing good hand hygiene.

Correspondence/Announcements - Call ahead to confirm events listed below have not been canceled

- **Rensselaer County Dept. of Health** will be sponsoring a **Rabies Clinic** here in the Armory on June 18th from 5-7pm. **Postponed**
- **Community Participation Work Group (CPWG)** is opening a recruitment period for CPWG membership for its second year as it continues to engage community input on remediation of PFOA contamination sites and the study of alternative water supply options. The full press release can be found at www.townofhoosick.org .
- **CPWG is seeking volunteers to participate in Health Study Community Assistance Panel.** Call Toll Free 1-833-732-7697, Email PFAS@albany.edu , Website www.albany.edu/sph/pfas .
- **CPWG meeting** scheduled for May 27th 6pm webinar type meeting. If interested contact Supervisor Surdam or Deputy Supervisor Sheffer for information.

Town Clerk's Report

- Report for the month of April total: \$1,174.75 remitted to Supervisor: \$879.41
- **Dog Issues- Reminder License & Shots are required by law-** Nancy spoke about the ordinance of dogs in the Town and Village. All dogs need to remain in the control of the owner. They are not to be running at large. All dogs should be licensed at the age of 4 months old. Nancy also spoke about a mail out for enumeration. She stated that this worked in other towns that she works for. There are a lot of dogs that are not licensed and if Nancy picks up the dogs this is a requirement for getting the dog back.
- **Summer Camp Application review-** The camp application looks good along with the Parent handbook. We are just waiting on direction from the County and State to see if Summer Camp will be able to happen this year.
- **NYSLRS Time Verification-** This will be discussed in New Business.
- **Returned Check-** Update from Chief Ashe that the check was not covered an arrest is pending.
- **Memorial Day Parade-** Due to the Executive order still in place, the board has decided that there cannot be a parade. Tammy stated that she was having a hard time getting people to come and march in the parade as well.

Assessor's Report

- Tony was not present as he was in his office working.

Superintendent of Highway's Report

- **Bovie Hill Road-**There is a resolution for this and will be discussed further into the meeting.
- **2011 F550 Repair Cost Issue-** Still waiting on needed information.
- **NYS Executive Order for Employee Reduction-** We returned to full staff April 27th doing ditching and grading of the roads.

- **Beck Road**-Quotes received for the paving of Beck Road are as follows: Peckham Industries for Hot Mix Asphalt Pavement (estimate) \$191,375.64 for total square yardage of 17,400. Peckham Industries for Full Depth Reclamation (estimate) \$38,124.00 for Calcium Chloride, reclaimers and roller. Same square yardage with a dimension of 8700'x 18' area. Chips money will cover everything except \$46,000-\$50,000 in the material. This pricing does not include trucking. This material amount will not go from end to end either.

Town Historian

- Phil was available for the meeting this evening via Zoom. Phil mentioned that the website for the Museum has been redone and that there is about a 10 minute show on the website to view. Joyce has been painting the ceilings and trying to redo the floors so that everything is complete when they are ready to reopen.

Recreation

- **Are we going to open the pool & summer day camp?** We are waiting for the State and County to make a decision on both the Pool and Day Camp. The American Red Cross has created extensions and provisional certifications for the courses required to run a pool and for the Life Guards that their certificates are going to run out. However these extensions and provisional certifications have not yet been accepted by the NYS Health Dept. We are expecting a decision by Friday. Classes were scheduled for recertification of the Life Guards but with Covid-19 hitting, all classes had been cancelled.
- **Swimming Lessons-** At present, swim lessons violate social distancing; there has not yet been a method developed to be able to teach swimming lessons without violating social distancing.
- **Pool & Summer Camp Pricing- Motion** to keep all pricing at the 2019 levels if we open.

MOTION

Sheffer made a motion to keep pricing the same as 2019 levels if the Pool and Summer Camp were to continue. McAuliffe seconded. All ayes carried.

- **Pool & Summer Camp Staff pay scale- Motion** to keep all staff pay at the 2019 levels if we open with the exception of raising minimum wage as required by law.

MOTION

McAuliffe made the motion to keep all staff at the 2019 levels except to raise all too at least the minimum wage. This is all contingent on the opening of both the Camp and Pool with government approvals.

- **Pool & Summer Camp Staff Appointments-**
Summer Camp Assistant Director- Jillian Maser
Summer Camp Health Director off Site- William Gaillard
Summer Camp Assistant Health Director on Site- Ayla Senecal
Summer Camp Councilors- Noreen McAuliffe, Nora Kipp, Guy Milliman, Abigail Philpott, Kelly Pine, Ayla Senecal, Maxwell Kipp, Olivia Schneider.
Pool Assistant Manager & WSI Coordinator - Ireland Ward
Lifeguards- Allison Perry, Amy Perry, Megan Perry, Zoe Becker, Amber MacNeil, Gabriella St. Hilaire.

Pool Concession- Supervisor Sydney Stowell, Rosabell Plusch, Aidan Breese, Ally Hoag, Zoe Gress, Emily Gardner.

Certified Pool Operator (CPO) - Mark Surdam

MOTION

Hanselman made the motion to approve all appointments for Summer Camp and Pool Staff contingent on government approval of opening and the information that is to be received on possible concession vending machines. McAuliffe seconded with the exception of recusing himself on the approval of Noreen McAuliffe. All ayes carried.

Supervisor Surdam's Report

- I have attended on average 2 County meeting a week via Zoom, watched as many updates from Governor Cuomo and County Executive McLaughlin as I had time for in an effort to stay informed on the CIVID-19 emergency health issue.
- I have prepared and shared minutes from the County meeting with the Town Board.
- Renewed the Town Emergency Declaration for the COVID-19 Health Emergency.
- Submitted the required applications to Rensselaer County Health Dept. for the 2020 pool and summer camp season.
- Held Emergency Zoom Meeting in ref to the Eagle Bridge Road Motorcycle Track, one with the Town Board, Code Enforcement Officer and Town Attorney and then a 2nd with just the Town Board and our Attorney.
- I participated in the CPWG Zoom Meeting.
- Deputy Supervisor Sheffer and I met with the Motorcycle Track property owners.
- Attended the FEMA Flood Risk Study for Rensselaer County kick off meeting via Zoom webinar.
- Attended the Capital District Regional Planning Commission (CDRPC) Zoom webinar titled "That's not what I thought I approved" in ref to signs and sites planning.
- Met with BAS in ref to WiFi issue for holding Zoom meetings.
- Prepared meeting agenda & resolutions for Town Board meeting.

Town Council Reports

Deputy Supervisor Sheffer- Reviewed the Insurance for the Town. The insurance went up by \$1,340 dollars due to the increase of coverage on the town buildings. Met with the track owners and surrounding neighbors of the Eagle Bridge Motor track issue. The beaver dam is back. There was no beaver in there before. Bill will apply for another permit to trap the beavers. Hoosick Rising meetings have been on hold for now.

Councilperson McAuliffe- Purple Heart meetings have been put on hold until after the pandemic has passed. We still need to make sure that all of the veterans that received purple hearts from the Town of Hoosick are accounted for. Please make sure to get a hold of Joyce Brewer or one of the board members to have name added to the list if you are a recipient.

Councilperson Hanselman- Trying to get ahold of the same vendor that Riley Rink used to put the turf on the racks for now. Doesn't look like we will be using it for a while and ice will probably be made before we lay the turf.

Councilperson Houghton-The employee handbook project has been put on hold for now until released.

New Business

- **2020 Budget Modification- Resolution #46 of 2020** to establish an H Fund budget line for the Bovie Hill Road Repair Project and to transfer \$20,000 from B Fund Balance to begin paying invoices for the project. **Motion**

MOTION

Sheffer made the motion to approve the establish the H Fund budget line for Bovie Hill Road Repair Project and to transfer \$20,000 from B Fund balance to begin paying for invoices for the project. Houghton seconded. All ayes carried.

- **Zoning Board Appointment- Motion** to re-appoint Andy Betit to the Zoning Board for a 5 year term which will expire April 30, 2025.

MOTION

McAuliffe made the motion to re-appoint Andy Betit to the Zoning Board for a 5 year term which will expire April 30, 2025. Sheffer seconded. All ayes carried.

- **Executive Order #2 of 2020-** Extending the previously Declared Disaster Emergency within the Town of Hoosick on April 18, 2020 until May 18, 2020 was signed by Supervisor Surdam on April 18, 2020. A new order will be done on May, 18, 2020 extending the Disaster Emergency.
- **NYMIR Inspection Report- Discussion.** All of the points that were brought up in the inspection by the insurance company have been or will be addressed.
- **NYSLRS Standard Workday- Resolution #47 of 2020** approving the Standard Workday as required by the New York State Local Retirement System.

MOTION

Sheffer made the motion to approve the Standard Workday as required by the New York State Local Retirement System. McAuliffe seconded. All ayes carried.

- **May 7th Emergency Meeting-** The meeting was called to enter into Executive Session to again review legal options pertaining to the ongoing complaints from neighbors that the Eagle Bridge Road Motorcycle Track is not just personal use but is a commercial operation. Because questions had recently come up from Town Board members in ref to the Bovie Hill Road project and in an effort to be prepared for the monthly meeting the Engineer was asked to join us before we went into Executive Session. There were no decisions made in ref to the Bovie Hill Rd Project. After additional review of the TOH Land Use Law and discussion the Town Board did ask our Town Attorney to prepare a resolution asking the Zoning Board to review and make a determination if the current use of the Eagle Bridge Motorcycle Track is commercial or personal. It was also decided to have the Town Attorney prepare a Legal Brief of the facts and timeline that the Town Board has been reviewing and discussing to be delivered to the ZBA for their consideration.

- **Eagle Bridge Rd. Motorcycle Track- Resolution #48 of 2020** to refer this issue to the Town of Hoosick Zoning Board for review. **Motion**

MOTION

McAuliffe made the motion to approve Resolution #48 to refer the Eagle Bridge Road Motorcycle Track to the Town of Hoosick Zoning Board for review. Hanselman seconded. All ayes carried.

- **NYMIR Insurance as Presented by Matt Cronin, CLCS of Marshall & Sterling, Inc. - Motion** to accept proposal as presented with the Statement of Values and the Insurance Valuation Report of Tangible Property Assets prepared by CBIZ Valuation Group, LLC and to Authorize Supervisor Surdam to sign the proposal.

MOTION

- Sheffer made the motion to accept proposal as presented with the Statement of Values and the Insurance Valuation Report of Tangible Property Assets prepared by CBIZ Valuation Group, LLC and to Authorize Supervisor Surdam to sign the proposal. McAuliffe Seconded. All ayes carried.
- **Collective Bargaining Agreement between Town of Hoosick and Teamsters Local 294- Motion** authorizing Supervisor Surdam to sign the agreement that shall be in effect retroactive to January 1, 2020 to December 31, 2022. Jonathan has reviewed and highlighted the changes.

MOTION

Hanselman made the motion to authorizing Supervisor Surdam to sign the agreement that shall be in effect retroactive to January 1, 2020 to December 31, 2022. Sheffer seconded. All ayes carried.

- **FEMA Rensselaer County Flood Risk Project-** Project Kick off Meeting was held via Zoom Conference on May 4th. Leading up to the project in Hoosick FEMA has reviewed the 2016 Partial Countywide Study that did include 20 miles of the Hoosick River, 3.1 miles of Woods Brook, 5.4 miles of tribs to the Little Hoosick River, and the 2019 Hoosick Falls Levee Discovery Study. The scope of the new detailed study in our area is the Hoosick River/Little Hoosick River Watershed which will include 34.3 miles of the Hoosick River and 16.2 miles of the Little Hoosick River along with Otter Creek, Sunkauissia Creek, Couch Hollow, Tomhannock Creek, Babcock Lake, and Taconic Lake. From now through October 2021 FEMA will be working on Data Development with the next scheduled Flood Risk Review Meeting to be held in December 2021.
- **HAYC3 Lease expires at the end of the year- Discussion.** Supervisor Surdam thinks that the Armory will be turned over to Hoosick Rising so the discussion of the Armory will be between Rick Tinkham and Marianne Zwicklbauer. Eric and Bill will be working with them to redo a new lease agreement.

Old Business

- **On-Line Town Code-** Project has been delayed due to Pause NY.
- **Greenway Grant Application for Updating the TOH Comprehensive Plan-** We received an email on May 5th stating that due to the State Budget Crisis the State funded grants such as this are suspended. The Town would have to come up with \$26,000 without the grant. The grant would have provided the Town with \$10,000 of the \$26,000.

- **Planning and Zoning Boards Training Workshop and Follow-Up Recommendations from LaBerge-** This was tied into updating the Comprehensive Plan which we had planned to lead into updating the Land Use Law, we will need to re-evaluate.
- **SAM Grant- Update-** Nothing new to report.
- **2020 Census- Discussion.** The Census is still continuing. This is a very simple process online and should take no more than 10 to 15 minutes.
- **Hemp Plant Odor Complaint-** No response to the letter that was mailed & posted at the property- **Discussion** The plant seems to be closed down for now. The notice is still on the door. We will have to wait and see what happens once the plant reopens.

For specific questions about the public water supply: Email: bpwsp@health.ny.gov, phone: 518-402-7650

For specific questions about private wells: Email: beei@health.ny.gov, phone: 518-402-7860

For specific questions about blood testing: Email: beoe@health.ny.gov, phone: 518-402-7950

In addition, The New York State Water Quality Hotline, 800-801-8092, is available, Monday-Friday 9am-8pm and Saturday 9am-3pm.

Scheduled Meetings-

Scheduled Meetings- Zoning Board meets the First Monday of the month; **Planning Board** meets the third Monday of the month. These meetings are held at 7pm in the Court Room of the HAYC3 Armory. **This month the Planning Board meeting and the Zoning Board meeting will be held via ZOOM just as the regular monthly meeting was held.** Meeting minutes are available online @ www.townofhoosick.org or from the Town Clerk.

- **Executive Session- Motion to enter into Executive Session to discuss Grievance.**

MOTION TO ENTER INTO EXECUTIVE SESSION

Houghton made the motion to enter into executive session, (time 8:47pm) Hanselman seconded. All ayes carried.

MOTION TO EXIT EXECUTIVE SESSION

Sheffer made the motion to exit executive session at 8:52PM, Houghton seconded, all ayes carried.

Adjournment

McAuliffe made the motion to adjourn the regular meeting at 8:52 pm pending the signing of vouchers, Hanselman seconded, all ayes carried.

Bills Paid Abstract #5 2020 Vouchers 154-192

General A	\$	22,302.83
General B	\$	1,527.16
Highway DA	\$	-
Highway DB	\$	15,539.42

Fire Protection	\$	-----
Trust & Agency	\$	<u>1,038.96</u>
Total:	\$	46,285.87

Respectfully submitted,

Holli Cross
Town Clerk