

Agenda
Town Of Hoosick Regular Meeting
September 14th 2020

Our Town Board meeting is now open to the public but with very limited seating capacity due to required social distancing requirements. The meeting can be seen live via the internet at Zoom.com Meeting ID 820 3546 8376 Passcode is 727745 or the Hoosick New York Facebook Page. Please note there is a Facebook link through the Town of Hoosick Web-Site www.townofhoosick.org.

I. Call to Order

II. Pledge of Allegiance

III. Roll Call

- **Previous Meeting(s) Minutes-** have been reviewed by the board and are available from the Town Clerk or www.townofhoosick.org .
- **Reports-** Monthly Operating Statement, Abstract of Vouchers, List of Monthly Checks Issued, and Revenues have been issued to the Town Board, Clerk, Highway Superintendent, Assessor and Recreation Supervisor.

IV. Welcome/Public Comments- We will monitor comments through the Zoom Meeting and Facebook Live chats and will respond periodically throughout the meeting.

- Ken LaPorte-

V. COVID-19 Review, effects and discussion.

- **Discussion-**
- NYS Coronavirus hotline: 888-364-3065
- NYS Coronavirus emotional support hotline: 844-863-9314
- NYS Coronavirus website: <https://coronavirus.health.ny.gov>

Basic Precautions:

- Practice Social Distancing.... Avoiding close contact with people who are sick.
- Avoiding touching your eyes, nose, and mouth.
- Staying home when you are sick.
- Covering your coughs or sneezes with a tissue, then throw the tissue in the trash.
- Cleaning and disinfecting frequently touched objects and surfaces using a regular household cleaning spray or wipe.
- Constantly practicing good hand hygiene.

VI. Correspondence/Announcements-

- Thank you card from Pastor Hall HF Baptist Church.
- Corey Whitman from Bot Scout Troop 65 has completed his Eagle Scout project of cleaning up the cemetery on New Road as proposed to the Town Board last year. Supervisor Surdam recently met with Corey and his mom Lori to review and sign off on the project.

VII. Town Clerk's Report

- **Monthly Report-**
- **Facilities Use Request-**
- **Mail Machine- Discussion**

VIII. Assessor's Report

- **Received the Exemption Impact Report from Rensselaer County**
- **Assessment Review Board- We need a volunteer**
-

IX. Superintendent of Highway's Report

- Beck Road Update
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X. Town Historian

- **Phil Leonard-**

XI. Recreation

- **Pool & Summer Camp end of season reports-**
- **Skating Season is next- Discussion**
 - Rink Manager
 - Ice maker
 - Skates

XII. Supervisor Surdam's Report-

XIII. Town Council Reports

Deputy Supervisor Sheffer-

- **CPWG- Update**

Councilperson McAuliffe-

Councilperson Hanselman-

Councilperson Houghton-

XIV. New Business

- **2020 Inner Budget Transfer as requested- Motion to approve**
- **2020 Budget Modification for Beck Rd.- Motion to approve**
- **Teamsters Contract-** In the collective bargaining agreement that expires December 31st 2022 we left the wage increases for 2021 & 2022 open for future negotiations. Deputy Supervisor Sheffer & Supervisor Surdam recently met with our local teamster's representatives and agreed to a 2% increase in wages for 2021 & a 2% wage increase for 2022. **Motion to approve the increase and to authorize Supervisor Surdam to sign, return, and attach the addendum to the current collective bargaining agreement with Teamsters Local 294 which expires December 31st 2022.**
- **Recent/ongoing phone system issues- Discussion/Note-** A meeting is scheduled for Wed morning at 10am with Jackie Barry from CIT in Bennington to discuss our options.
- **2021 Town of Hoosick Budget Workshop-** Thursday October 1st or Monday October 5th at 6pm?
- **October Town Board Meeting-** Regular meeting falls on Columbus Day, we need to reschedule for either Wed October 14th or Thurs October 15th at 7pm.
- **Fire Dept. Budget Public Hearings-** West Hoosick Fire Dept. is scheduled for Thursday October 22nd at 6pm & the North Hoosick Fire Dept. is scheduled for the same night at 6:30pm. Public hearings are held at the respective fire houses.
- **Rensselaer County Bureau of Finance Executive Summary Report 2020 Sales Tax thru 2nd Qtr.- Review/Discussion** Note-TOH sales tax distribution referred to in this report is down \$15,135 roughly 10% from 2019 levels.
- **Code Enforcement Officer Leaving-** Fran Rogers has served as our Code Enforcement Officer for the past 5 years. He has given verbal notice to Supervisor Surdam that he will be leaving the position at the end of 2021, possibly sooner. **Discussion**
- **Planning Board Attorney retiring-** Long time Planning Board Attorney Stanton King has informed the Planning Board he is retiring at the end of October. **Discussion**
- **Public Access to Records of the Town of Hoosick- Motion to approve** Resolution No. _____ of 2020 to update our policy and procedure which was last updated by resolution in 1974.
- **National Society Daughters of the American Revolution Proclamation National Constitution Week September 17-23 2020- Motion** to authorize Supervisor Surdam to sign the resolution on behalf of the Town Board and the Town of Hoosick.
- **National Society Daughters of the American Revolution Proclamation National American Indian Heritage Month November 2020- Motion** to authorize Supervisor Surdam to sign the resolution on behalf of the Town Board and the Town of Hoosick.

- **Certified Pool Operator (CPO) - Motion to approve** Mark Surdam to attend one of the new CPO recertification classes to be held virtually this fall at a cost to the Town of \$329.

XV. Old Business

- **On-Line General Town Code- Update**
- **2020 Census- Census workers will begin knocking on doors soon.**
- **Updating Land Use Law Commercial vs Personal Use- Discussion**
- **New TOH Employment Practices Manual & Compensation & Benefits Manual- Discussion**
- **Rensselaer County Shared Services Plan- Draft Discussion**
- **Peddlers Permit Proposed Local Law Updated- Discussion**
- **Verizon FiOS- Discussion** pertaining to a couple of recent emails received.
- **Recreation improvements SAM Grant- Update Letter from Senator Jordan/Discussion**
- **Records Scanning Project-** Annette has completed the initial project of scanning all of the older employee files that were stored in the fireproof cabinet which was filled to capacity. Annette has agreed to begin scanning the 160 plus boxes of permeant files we have stored in the records room. **Discussion of number of hours per week.**
- **Rensselaer County Flood Risk Study-** We have received a 30 Day Engineering Models Notification from Robert Schaefer of FEMA. Information on all of the streams being studied in Rensselaer County can be viewed on the following webapp link: <https://arcg.is/OScm8> .

Executive Session- Motion to enter into executive session to discuss Armory Lease.

Scheduled Meetings- Zoning Board meets the First Monday of the month; **Planning Board** meets the third Monday of the month. These meetings are held at 7pm in the Court Room of the HAYC3 Armory. Meeting minutes are available online @ www.townofhoosick.org or from the Town Clerk.

Adjournment pending the signing of Vouchers-