

Agenda
Town Of Hoosick Regular Meeting
April 13th 2020

Our Town Board meeting is happening for the first time without the public being allowed to physically attend. The meeting can be seen live via the internet at Zoom.com Meeting ID 286-728-732 Password 134118 or the Hoosick New York Facebook Page, note there is a Facebook link through the Town of Hoosick Web- Site www.townofhoosick.org .

I. Call to Order

II. Pledge of Allegiance

III. Roll Call

- **Previous Meeting(s) Minutes-** have been reviewed by the board and are available from the Town Clerk or www.townofhoosick.org .
- **Reports-** Monthly Operating Statement, Abstract of Vouchers, List of Monthly Checks Issued, and Revenues have been issued to the Town Board, Clerk, Highway Superintendent, Assessor and Recreation Supervisor.

IV. Welcome/Public Comments- We will monitor comments through the Zoom Meeting and Facebook Live chats and will respond periodically throughout the meeting.

V. COVID-19 Review, effects and discussion.

- **Discussion-**
- NYS Coronavirus hotline: 888-364-3065
- NYS Coronavirus emotional support hotline: 844-863-9314
- NYS Coronavirus website: <https://coronavirus.health.ny.gov>

Basic Precautions:

- Practice Social Distancing.... Avoiding close contact with people who are sick.
- Avoiding touching your eyes, nose, and mouth.
- Staying home when you are sick.
- Covering your coughs or sneezes with a tissue, then throw the tissue in the trash.
- Cleaning and disinfecting frequently touched objects and surfaces using a regular household cleaning spray or wipe.
- Constantly practicing good hand hygiene.

VI. Correspondence/Announcements- Call ahead to confirm events listed below have not been canceled.....

- **Electronics Recycling Event-** Sponsored by The Rensselaer County Legislature and The Environmental Management Council is scheduled for Saturday April 25th @ the Rensselaer County Office Building Parking Lot 1600 7th Ave in Troy. To see the list of Acceptable and Non-Acceptable Items please look for the flyer on the Town Web Site www.townofhoosick.org . Please call ProTek Recycling @ 518-874-1001 with any additional questions
- **Rensselaer County Dept. of Health** will be sponsoring a **Rabies Clinic** here in the Armory on June 18th from 5-7pm.
- **Community Participation Work Group (CPWG)** is opening a recruitment period for CPWG membership for its second year as it continues to engage community input on remediation of PFOA contamination sites and the study of alternative water supply options. The full press release can be found at www.townofhoosick.org .
- **CPWG is seeking volunteers to participate in Health Study Community Assistance Panel.** Call Toll Free 1-833-732-7697, Email PFAS@albany.edu , Website www.albany.edu/sph/pfas .
- **CPWG meeting** scheduled for April 22nd at HFSC may be changed to a webinar type meeting. If interested contact Supervisor Surdam or Deputy Supervisor Sheffer for information.
- **Advanced First Aid CPR and AED Training-** Rensselaer County Dept. of Health is offering classes May 19th or June 16th from 9am to 5pm or May 12th & 13th or June 9th & 10th from 6pm to 10pm at a cost of \$90 per person to be held at the Rensselaer County Health Dept. in Troy. For additional information please contact the Rensselaer County Health Dept.

VII. Town Clerk's Report

- **Monthly Report**
- **Summer Camp Application review- Discussion**
- **NYSLRS Time Verification**

VIII. Assessor's Report

- Continuing Data collection, changing values and exemptions, etc . In preparation for the May 1st tentative roll.
- Ongoing Phone conversation's with Dave Elliott, Bill Film, Jonathan Schopf to start Pilot negotiations .EnlightenSolarPower.com

IX. Superintendent of Highway's Report

- **Bovie Hill Road- Motion** to approve Supervisor Surdam having signed the Professional Services Agreement with Maser Consulting for a sum not to exceed \$18,500 to assist us in the bid package preparation for the needed road repair. We are working with Wayne Bonesteel PE from Maser Consulting.
- **2011 F550 Repair Cost Issue-** Still waiting on needed information.
- **NYS Executive Order for Employee Reduction- Discussion**
- **Shared Services Agreement w/ NYSDOT-** Has been signed, runs through March 2nd 2024.

- **645 Wilson Hill Rd.- Follow up report**

X. Town Historian

- **Phil Leonard- Phil is viewing the meeting via Zoom.**

XI. Recreation

- **American Red Cross Lifeguard Training Class-** The local class that was scheduled for this week has been canceled due to COVID-19. We will look for an opportunity to reschedule if/when possible.

XII. Supervisor Surdam's Report-

- I have been very active in trying to keep up with the COVID-19 Health Emergency Updates at the State and County level including attending via Zoom a number of County informational meetings.
- We converted a scheduled Recreation Workshop into an Emergency Meeting to discuss the COVID-19 Health Emergency and the needed repairs on Bovie Hill Rd.
- I did meet with Janet Davendonis & Kim Brownell as we convert Management responsibilities at the Community Pool.
- A huge Thank You to Ken Lorenz who has been assisting me in setting up the Zoom & Facebook Live meeting and to everyone who helped out in our two practice runs.
- Eric & I met to review the Town's Insurance Policy.
- Worked on the Agenda, emails and overall meeting prep.
- Went with the Code Enforcement Officer twice to the motor cross track on Eagle Bridge Road.
- Thank You to Rensselaer County Executive Steve Mc Laughlin and Public Health Director Mary Fran Wachunas for the daily 4pm Facebook Live info sessions. To HF Police Chief Bob Ashe who has been delivering hand sanitizer and facemasks and to Rich Christ who delivered the orange garbage bags I had requested to my home at 8pm on night last week. The County has been very informative and responsive throughout this Health Emergency I am grateful for the communication and the assistance.
- **From our April 8th County Meeting**
 - Meals on Wheels Program is looking for Volunteers. Volunteers will receive all needed PPE. If interested call Rich Christ @ 518-270-2730.
 - Meals on Wheels Program delivers lunches 6 days a week. They have expanded the program to include anyone over 60 years old. If you know of anyone who would like to sign up for the program they need to call 518-270-2730.

- The daily County Facebook Live 4pm program with Steve and Mary Fran will continue for the foreseeable future.
- Talked some in ref to Wi-Fi connectivity issues. I spoke with Mayor Allen after the meeting and he will follow up with Pat Daily to see what the issues are here so maybe we can work together to offer Wi-Fi locations within our Community.
- Continue to stress social Distancing.
- There has been a request for orange garbage bags that we can distribute for Road Warriors who have been picking up trash on the side of our roads. Rich Christ has indicated to me that he has a line on getting some boxes for us. I will get them to Bill as soon as we get them.
- There was a recommendation for setting up a Government Account through Amazon. I will look into that.
- Rensselaer County Health & Human Services Facebook Page has a flyer with information on a Naloxone Delivery Program. Anyone who is using Naloxone to assist with a drug issue can text the word "Narcon" to 21000 to arrange for curbside delivery.

XIII. Town Council Reports

Deputy Supervisor Sheffer-

- **Hoosick Rising- Update**
- **CPWG- Update**

Councilperson McAuliffe-

- **Becoming a “Purple Heart Community”-** The official proclamation will be rescheduled.

Councilperson Hanselman-

- **Turf for Rink-**

Councilperson Houghton-

- **Employee Handbook Project update**

XIV. New Business

- **Budget Transfers- Motion** to approve as submitted by bookkeeper and approved by Supervisor.
- **2020 Budget Modification- Motion** to Approve Budget Modification Resolution # _____ of 2020 for \$2995.00 to purchase the required Accounting Software upgrade.
- **Assessment Review Board Appointment- Motion** to Appoint **Chris Wood** to the Assessment Review Board for 5 year term that will expire September 30th 2024.

- **March 18th Emergency Meeting-** This meeting was scheduled as a Recreation Workshop but was changed and Noticed as a Emergency Meeting to discuss the COVID-19 Emergency with Town, Mayor Allen, HFCS Superintendent Pat Daily, HF Police Chief Ashe, Marianne Zwicklbauer and Rick Tinkham representing Hoosick Rising and HAYC3. It was mentioned that Mayor Allen and Supervisor Surdam both issued Executive Orders declaring State of Emergency for the Village and the Town. After the COVID-19 Discussion the Town Board remained to discuss Bovie Hill Road and the highway staff reduction based on Governor Cuomo’s Executive Order.
- **Bad Check Received for Tax Payment-** Has been turned over to HF Police Chief Ashe for follow up.
- **Annual Penflex Service Award Program Data Package- Motion** to approve the Data Package as submitted from the North Hoosick Fire Dept. and to Authorize Supervisor Surdam to sign the 2019 Sponsor Authorization Form. **Discussion**
- **BCN Phone Service Renewal Agreement- Motion** to Authorize Supervisor Surdam to sign One Year Agreement. **Discussion**
- **Eagle Bridge Rd. Motorcycle Track- Update**

XV. Old Business

- **On-Line Town Code-**
- **Planning and Zoning Boards Training Workshop and Follow-Up Recommendations from LaBerge-**
- **SAM Grant- Update-**
- **2020 Census- Discussion**
- **Hemp Plant Odor Complaint- Discussion**
- **Endorsement Letter** for Sheffer’s Grassland Dairy was submitted by Supervisor Surdam to NYS Dept. of Ag & Markets Division of Land and Water Resources. Note- Deputy Supervisor Sheffer did recuse himself from the process.
- **Battle Reenactment Scheduled for August 15 & 16-** As of today the plans are still moving forward for the 243rd Anniversary at the Bennington Battle State Historic Site.
- **Woods Brook Project- Update**
- **CS Energy- Hawthorn Solar Project-** Matt Tripoli who is the Project Development Manager did reach out following up on the March 9th presentation to the Board. He is willing to answer any questions at any time in ref to this project.

Executive Session- If needed.

Scheduled Meetings- Zoning Board meets the First Monday of the month; **Planning Board** meets the third Monday of the month. These meetings are held at 7pm in the Court Room of the HAYC3 Armory. Meeting minutes are available online @ www.townofhoosick.org or from the Town Clerk.

Adjournment pending the signing of Vouchers-