

**Agenda**  
**Town Of Hoosick Regular Meeting**  
**May 14<sup>th</sup> 2018**

**I. Call to Order**

**II. Pledge of Allegiance**

**III. Roll Call**

- **Previous Meeting(s) Minutes-** have been reviewed by the board and are available from the Town Clerk or [www.townofhoosick.org](http://www.townofhoosick.org) .
- **Reports-** Monthly Operating Statement, Abstract of Vouchers, and Revenues have been issued to the Town Board, Clerk, Highway Superintendent, Assessor and Recreation Supervisor.

**IV. Welcome/Public Comments-- Open time to share thoughts, concerns, and announcements with the Board that are Town related. Please limit remarks to 3 minutes.**

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**V. Correspondence/Announcements**

- HAYC3 Village Wide Tag Sale Saturday, May 26<sup>th</sup> 9am-1pm. Get free map placement or request a space at the HAYC3 Armory by visiting [www.HAYC3.org/tag-sale](http://www.HAYC3.org/tag-sale) . Questions? Call 518-686-9050 or email [contactHAYC3@gmail.com](mailto:contactHAYC3@gmail.com) .
- Louis Miller Museum Open House May 19<sup>th</sup> from 11-4 Celebrating Armed Forces Day.
- Spring Stroll & Stained Glass Saturday May 19<sup>th</sup> 9am -12noon. Come stroll along Hoosick Fall's Main St and view the historic and beautiful works of art in the stained glass of our churches.
- Southwestern Vermont Community Day Sunday June 10<sup>th</sup> from 10am-4pm see flyer for more info [www.townofhoosick.org](http://www.townofhoosick.org) .

**VI. Town Clerk's Report**

- **Facilities Use Request:**
  1. Cambridge Central School to use the pool June 14<sup>th</sup> & 15<sup>th</sup> 9:30-1:30 approx. 140 total both days.
  2. Hoosick Falls Central School 2<sup>nd</sup> Grade June 18<sup>th</sup> from 9am-2pm approx. 85 total.
  3. Hoosick Falls Central School 6<sup>th</sup> Grade June 20<sup>th</sup> 9:30am-1:30pm approx. 186 total.
  4. Petersburg Youth Group for swimming lessons July 23<sup>rd</sup>- August 3<sup>rd</sup> 10:30am-1pm approx. 37 youth.

5. Schaghticoke Youth Commission for swimming lessons July 9<sup>th</sup>-July 20<sup>th</sup> 10am-noon approx. 60 youth & adults.
6. Hoosick Falls Community Band to use Reynolds-Gilchrest Rink as alternative site due to bad weather Wednesday's from July 4<sup>th</sup> through August 22 6:45pm-9:30pm.
7. Step In Time Training LLC to use Reynolds-Gilchrest Rink October 7<sup>th</sup> 7am-7pm to hold a licensed and sanctioned canine scent work trail. (Possible conflict with St. Mary's Annual Cow Plop Fundraiser?).

- **Credit Card Company- Motion authorizing Supervisor Surdam to sign contract with Forte for Credit Card processing. Discussion**
- **New Email Address- [hoosicktownclerk@gmail.com](mailto:hoosicktownclerk@gmail.com)**
- **New Hours- the Town Clerks Office is now open on Saturdays!!! See new hours listed below.**

Monday 8-4

Tuesdays 8-12- **This is a change**

Wednesday 8-4

Thursday 8-4

Friday 8-4

**Saturdays 8-12- New Saturday Hours!!!**

## **VII. Assessor's Report**

- **Revaluation Project- Timeline**
  1. The Informal Review Process has ended.
  2. As of May 1<sup>st</sup> Decision Notices have been mailed for those who went through the Informal Review Process.
  3. May 22<sup>nd</sup> is Grievance Day for property owners who have gone through the Informal Review process and are not satisfied with the Decision. Contact Assessor Rice for additional information on this process.
  4. July 1<sup>st</sup> Final Roll is submitted to NYS & Rensselaer County.
  5. September 2018 the new assessments are applied to School Taxes.
  6. January 2019 the new assessments are applied to the Town & County Taxes.
  7. June 2019 the new assessments are applied to the Village Taxes **if** the Village Board adopts the new roll.
- We have been officially notified by the Village of Hoosick Falls Attorney Gilchrest that the Village Board at a special meeting held April 24<sup>th</sup> 2018 passed a resolution to use the assessment roll of the Town of Hoosick.

**Project questions should be directed to GAR Associates by calling  
1-866-910-1776.**

## VIII. Superintendent of Highway's Report

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## IX. Town Historian

- **Phil Leonard-**
- **Bennington Battlefield Upcoming Events-** <https://parks.ny.gov/historic-sites/12/hunting.aspx#events>

## X. Recreation Report

- **Pool Membership Application with pricing information is available from the Town Clerk or [www.townofhoosick.org](http://www.townofhoosick.org) .**
- **TOH Summer Day Camp Application, Session Dates, Pricing Info is also available from the Town Clerk or [www.townofhoosick.org](http://www.townofhoosick.org) .**
- **Swimming Lesson Registration will be held at the Pool June 11<sup>th</sup> To June 15<sup>th</sup> 3pm To 5pm.** Swimming Program Coordinator is Katherine Danforth. Town Pool Phone # is 518-686-4083.
- **Summer Staff Appointments Day Camp- Motion** to approve the following for the Town of Hoosick Summer Day Camp Staff; Tyler Lindsey, Ayla Senecal, Kelly Pine, Jillian Maser, Nora Kipp, Ethan Mattison, Nathan Harwood, Hannah Lilac, Guy Milliman, Andrew Stevens, Noreen McAuliffe.
- **Summer Staff Appointments Pool- Motion** to approve the following for the Town of Hoosick Pool Staff; Returning Certified Lifeguards-Thomas Holovach\*, Alyssa Houghton\*, Allison Perry\*, Taylor Ferris\*, Jamie Olvera\*, Tyler Rondeau\* New Certified Lifeguards- Ainsley Whittet, Zachary LaForest\*, Amy Perry. Admission/Concession- Diandra Tyan, Emma Kelly, Taylor Flohr. Pool Operator Assistants & General Pool help Leo McGuire, Leo Surdam. \* denotes Assistants for swimming lessons.
- **Refrigerated Ice Rink Feasibility Study- Update**

## XI. Supervisor Surdam's Report-

## XII. Town Council Reports

Deputy Supervisor Sheffer-

**Councilperson Hyde-**

**Councilperson McAuliffe-**

**Councilperson Hanselman-**

### **XIII. Old Business**

- **Phase 2 of the Pool Rehab Project is the Bathhouse-** The project is on schedule to be complete within the next two weeks.
- **Pool Bathhouse Rehab Periodic Estimate No 3-** Covering construction period April 1st 2018 through April 30<sup>th</sup> 2018 for \$56,963.73. **Motion to approve Supervisor Surdam to sign and return Owner Approval Periodic Estimate No 3. Discussion.**
- **Taber Concrete Proposal- Discussion**
  
- **2018 PFOA follow up Blood Draw is being rolled out by NYS DOH** scheduled to begin in June. Blood draw will be available to everyone in the community previously tested or not, by appointment through Twin Rivers Medical on Danforth St. or Southwestern Vermont Medical Center. Additional information will be available very soon.
- **Supervisor Surdam Letter requesting a meeting with USEPA and NYSDEC Officials.** This letter was sent out in response to a recent meeting that was held in the Village which Town Officials were excluded. **Discussion**
- **PFOA related contact information;** If community members have any questions, Department of Health staff can be reached between 8:30 am and 4:30 pm at these numbers: *For specific questions about potential health effects:*  
*Email: [btsa@health.ny.gov](mailto:btsa@health.ny.gov), phone: 518-402-7800*

*For specific questions about the public water supply: Email: [bpwsp@health.ny.gov](mailto:bpwsp@health.ny.gov), phone: 518-402-7650*

*For specific questions about private wells: Email: [beei@health.ny.gov](mailto:beei@health.ny.gov), phone: 518-402-7860*

*For specific questions about blood testing: Email: [beoe@health.ny.gov](mailto:beoe@health.ny.gov), phone: 518-402-7950*

In addition, The New York State Water Quality Hotline, [800-801-8092](tel:800-801-8092), is available, Monday-Friday 9am-8pm and Saturday 9am-3pm.

### **XIV. New Business**

- **Budget Transfers-** As requested via email by Emily. **Motion to make budget transfers as requested by the bookkeeper. Discussion**
- **2018 Budget Modification-** If needed.
- **New Bookkeeper-** **Motion to approve Rae Philpott as the new Bookkeeper to begin training with Emily Sanders and then replace Emily July 1<sup>st</sup> 2018. Discussion**
- **Communities Thrive Challenge-** **HFCS Superintendent Ken Facin has reached out to the Village Mayor & the Town Supervisor to work with the school and a local organization to submit the application for this grant.** This is a \$10 million funding opportunity open to organizations that are working to expand economic opportunity for low-income and financially insecure people and communities in the United States. Communities Thrive Challenge hopes to fund and strengthen community-driven approaches across the country that help low-income and financially insecure people and retain well-paid and meaningful work, achieve financial security or build economically vibrant neighborhoods. Additionally, they want to share stories of successful community efforts with other funders and leaders, and to learn about the ideas and needs that should influence long-term, larger-scale strategies to increase opportunity.
- **Resolution #48 of 2018 promoting shared services by permitting Hoosick Court Clerk Jan Kimball to fill in and cover for the Village Court Clerk when needed. Motion to approve. Discussion** Note- the Village has passed a similar Resolution permitting Village Court Clerk Holli Cross to fill in for Town Court Clerk Kimball. Because Village Court Clerk Holli Cross is now our elected Town Clerk Supervisor Surdam did confirm with the Association of Towns attorney that there is no conflict of interest.
- **Resolution #49 of 2018 Standard Work Day Resolution for Employees RS2418- Motion to approve.**
- **Resolution #50 of 2018 appointing Rae Philpott to replace Emily Sanders as Town Bookkeeper effective July 1<sup>st</sup> 2018 and allowing Rae Philpott to immediately begin training with Emily on a part time bases.**
- **ZBA Appointment- Michael Bailey** to fill the position of Bruce Patire through April 30, 2021. **Motion**
- **BCN Phone Service Agreement- Motion Authorizing Supervisor Surdam to sign phone service agreement for \_\_\_\_\_ months.**
- **New Proposed Local Laws- Solar, Sign, Noise- Discussion**
- **Required Yearly Training-**
- **Unsafe Houses-** HFSC Superintendent Facin reached out to us with safety concerns over 21169 NY 22 which is the home next to the south parking lot exit from the school parking lot. We have been aware of 21169 NY just north of the entrance to the school parking lot. Both of these properties have severe structural issues and are not safe. **Discussion**
- **Strange Happenings-** Email request to Holli that appeared to be from the Town Supervisor to process a wire transfer issue was turned over to HF Police and someone stating that had seen that the Town had a wood chipper for sale on Facebook which it does not.
- **Cyber/Data Protection Insurance- Letter dated April 19<sup>th</sup> from Matt Cronin of Marshall & Sterling outlining available coverage, premium cost with attached additional information. Discussion**

- **IT Support & Services-** In recent months Supervisor Surdam, Deputy Supervisor Sheffer and Bookkeeper Sanders have met with representatives from CIT Associates LLC, Storedtech, and BAS IT Services Inc. to discuss and obtain estimates for IT Services and Security Issues. Due to the associated cost this will need to be a budget consideration for the 2019 Budget.
- **Knapp Way-** Rensselaer County 911 called Supervisor Surdam Knapp Way will be listed as Galaxy Way unless the Town has an objection. **Discussion**
- **Executive Session-** to discuss possible final settlement of the Cipperly Road issue, and to discuss personnel issues and performance of a particular person.

**Scheduled Meetings-**

**Zoning Board** meets the First Monday of the month; **Planning Board** meets the third Monday of the month, both in the Court Room of the HAYC3 Armory. Meeting minutes are available online @ [www.townofhoosick.org](http://www.townofhoosick.org) or from the Town Clerk.

**Adjournment pending the signing of Vouchers**